

MEETING NO. 1208

Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 3rd July 2018 at Carnon Downs Village Hall, Carnon Downs at 7pm

Present: WARDS CARNON DOWNS DEVORAN FEOCK
 C Kemp S Parker H Freeman
 P Allen C Johnson K Hambly-Staite
 R Brickell B Thomas R Andrew
 C Blake

In attendance: Cornwall Councillor Martyn Alvey
 Debra Roberts, Parish Clerk & Responsible Finance Officer
 3 members of the public

CHAIRMAN: Councillor Johnson

1. **INTRODUCTION BY CHAIRMAN**

The Chairman welcomed everyone to the meeting.

2. **APOLOGIES**

Apologies had been received from Cllrs Lightfoot and Morgan-Lundie. Cllr Andrew would be late to the meeting.

3. **MINUTES OF PREVIOUS MEETING HELD ON 12th JUNE 2018**

RESOLUTION: CLLR ALLEN PROPOSED THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12TH JUNE 2018 AS CIRCULATED BY THE CLERK BE SIGNED BY THE CHAIRMAN AS A TRUE AND ACCURATE RECORD OF THE MEETING, THIS WAS SECONDED BY CLLR KEMP AND WAS CARRIED UNANIMOUSLY BY THE MEETING.

4. **DECLARATIONS OF INTEREST**

Cllr Thomas declared an interest in Item 17 Devoran Village Hall as his spouse was on the Village Hall Committee. The Clerk advised that she did not feel it was necessary for Cllr Thomas to declare an interest, it was agreed that Cllr Thomas would take no part in the discussion or vote on the item.

5. **PUBLIC PARTICIPATION**

Three members of the public were present but did not wish to speak on any specific items and had come to listen to the discussion.

6. **CLERKS UPDATE**

Overgrown hedges in Feock

The Clerk would write to residents who had hedges bordering the one way system in Feock, just down from the park to request they cut their hedges back.

Loe Beach anti-social behaviour

The owner of loe beach is away for 2 weeks and would contact the Clerk when she returns to arrange a meeting with Councillors about the issues she is experiencing.

Community Network Panel Highways Scheme

The Clerk has submitted an expression of interest form for the portable flashing speed warning sign.

Feock Connect newsletter

The Clerk was arranging a meeting with Cllrs Kemp, Johnson and Hambly-Staite who had expressed an interest in being involved in putting together the newsletter.

Defibrillator for Point Quay

The Clerk had submitted the application for a part-funded defibrillator to the British Heart foundation.

Your Choice funding payments

All payments would be made shortly via bank transfer.

Events

The Clerk had advised Penpol WI and Christians Together that the Council had approved their requests to use Council land for their events.

7. MATTERS FOR REPORT

The Clerk advised that herself, Cllrs Kemp, Thomas and Parker attended the Carnon Downs Village Market with the display of current Parish Council projects (the new equipment for Carnon Downs play park, Emergency Plans, the refurbished library, the Meet & Eat and Transport Scheme) and also attended the Devoran School Summer Fayre as well. There had been some interest, it was agreed it was a useful exercise to carry out from time to time especially if there was a consultation that needed promotion or a major issue affecting the Parish.

Cllr Kemp and Cllr Alvey had attended a meeting with the head of Devoran School, Interserve and Governors regarding the potential S106 money available to the school from the Pengelly Meadows development. This had been a positive meeting. Cllr Kemp raised the issue of how schools find out about S106 money as it appeared that Devoran School only found out about this as they were advised about this by the Parish Council.

Cllr Allen suggested that this item be put on the Community Network Panel meeting and if there was a positive outcome for Devoran School that this could also be communicated to the surrounding parishes to highlight to them the benefit of being aware of S106 monies.

Cllr Hambly-Staite asked what would happen when the CIL came in in 2019. Cllr Allen said that we should still get S106 monies as well as CIL.

Cllr Hambly-Staite had met, not as a representative of the Parish Council, but on another matter with Kate Kennally the Chief Executive of Cornwall Council and the issue of the poor planning applications decisions that had previously been made was raised, she had commented that she was now confident that with the Cornwall Local Plan in place these type of decisions would be a thing of the past. Cllr Hambly-Staite asked to what extent were the policies in the Local Plan supplementary planning guidance and what emphasis were the Planning Officers put on the Local Plan Policies.

Cllr Allen said that as Chair of the Planning Committee he would research all the planning policies relevant to the specific application to ensure that all policies that were applicable were considered by the Planning Committee. Cllr Allen said that we also have our own Neighbourhood Development Plan and these policies guided our comments on Planning Applications.

A meeting was being arranged by the Assistant Clerk for the Planning Committee with the AONB Planning Officer, it was likely this would be in September.

8. CURRENT REPORTS

Cornwall Council

Cllr Alvey reported as follows.

Planning

The Dene in Feock has been called in to Central Planning Committee and it was likely this would be on the agenda for Monday 6th August in St Austell. An informal site visit for the Central Planning Committee was being arranged.

Brambles, Trolver Hill, a new set of plans has been submitted and would shortly be with the Parish Council for comment. Some amendments had been made to the plans to try to alleviate the Parish Council's concerns.

The Boathouse and Penpol Boatyard, a new set of plans had been submitted and again would be with the Parish Council for comment shortly.

There was still enforcement action ongoing at Penpol Boatyard relating to various matters, working outside of hours, liveboards and lighting on the pontoons.

Appeals

Land at the Stables at Penny Lane, Harcourt and Valley Lane, Carnon Downs were still with the Planning Inspectorate, neither of these appeals had yet been started, however it was expected they should be formally started soon.

The Boundary Commission review has reported back on the proposals for the future shape of Cornwall Council with 87 divisions/Councillors as at 2021. The proposed new electoral division for our area would include all of Feock parish, all of Kea parish and part of Truro (taking in the Higher Newham development).

20 mph zone for Devoran – Cllr Alvey had raised with the Chief Executive of Cormac the delays that we had experienced and they were very apologetic. The Chairman thanked Cllr Alvey for his intervention in this issue. The 20mph zone would be completed by the end of August and some of the 20mph signs were already being erected.

Community Chest – Cllr Alvey has funded a Brilliant Bees event with Cornwall Wildlife Trust and Restronguet Creek Society. An approach has also been made by the Wellbeing Café in Carnon Downs Village Hall for funding from the Community Chest.

Old Carnon Hill – Cllr Alvey has enquired of Cormac what was happening with the flooding prevention works and had been advised that a ground penetrating radar survey had been undertaken and unfortunately the original plan to place a cross carriageway drain into the adjacent watercourse has needed to be modified due to the presence of multiple services in the carriageway. They are now looking into establishing an outfall to the downstream side of the bridge, subject to Environment Agency permission. The current position was that trial pit investigations would be carried out on 5th July and it was anticipated that this work would take 2 days. Following the outcome of these investigations this would inform the detailed design and they hope to proceed to construction before the end of September.

Devon & Cornwall Police

The Clerk advised that the May crime figures were not yet available online, she would circulate them to all Councillors when they were available.

There had been a warning issued regarding rouge traders who had been going door to door, then carrying out gardening work and charging extortionate rates for carrying out very little or no work at all.

9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Clerk had circulated a copy of the accounts for payment since the last meeting to all present. The Clerk gave an overview of the Council's finances.

PAYMENTS FOR APPROVAL SINCE LAST MEETING	£29,622.65 (ex VAT)
Including:	
Buiding alterations to Micro Library and Parish Council office	£4,577.89
Employer Secondary (Fixed) pension contribution for 2018/19	£900.00
'Your Choice' grant payments	£1,235.00
50% deposit for Park An Gwarry play equipment (S106)	£13,983.50
Repairs to steps at Penpol Orchard	£1,570.00

The income since the last meeting totalled £14,960 and this included the usual rent payments and £13,983.50 which was part of the the S106 money for Carnon downs.

RESOLUTION: CLLR FREEMAN PROPOSED THAT THE COUNCIL AUTHORISE THE ACCOUNTS FOR PAYMENT AS CIRCULATED AND THE CHAIRMAN SIGN THESE, SECONDED BY CLLR HAMBLY-STAITE AND CARRIED UNANIMOUSLY.

10. LOCAL WARD REPORTS

Feock

Cllr Blake asked that the verge junctions are cut throughout the parish. The Clerk had reported the issue with the Trolver Hill junction to Cormac and this was going to be attended too.

The Clerk would write to the residents living on the one way system in Feock to ask them to cut back their verges/brambles. The large metal pole was still in the verge.

Retallack park – Cllr Freeman asked if when the grass cutting is done in the park could the cuttings be picked up. The Clerk would raise this with the contractor.

Trevilla t-junction – Cllr Hambly-Staite said that a large campervan stops right on the junction which is dangerous, could anything be done to prevent this? A photo of the vehicle would be sent to the Clerk when the vehicle was next there so that this could be investigated.

Loe Beach signage – Cllr Freeman raised that people try to use the one way system (past the park) to get to Loe Beach and it was not that clear from the main road which way Loe Beach was and that vehicles needed to carry on the main road way. A sign was needed to make it clearer the way to Loe Beach. This would be raised at the next Joint Highways Meeting.

Cllr Hambly-Staite said that on the last Sunday, 21 vehicles were parked on the road on the opposite side to the top of Loe Beach hill and this had narrowed the road considerably. This would be raised at he next Joint Highways Meeting.

Cllr Blake asked if we could install a dog waste bin on the Tram Road. It was agreed for the Access & Amenities Committee to look into the possibilities of new dog waste bins around the parish. The Clerk would provide a map showing the current positions of dog waste bins.

Devoran

The Market Street postbox was still damaged and out of use. The Clerk would chase up the Post Office to find out when it would be re-opened.

Cllr Parker raised the issue on behalf of a resident regarding inconsiderate parking on Belmont Terrace. This would be raised at the next Joint Highways Meeting to see if anything could be done about this.

Cllr Thomas said that the speed bumps for the 20mph zone had been marked out and some signs put up. There were brambles growing over the pavement from Carnon Gate to North Grange Industrial Estate which was dangerous, who was responsible for cutting this? Again this would be raised at the next Joint Highways Meeting.

Carnon Downs

Cllr Allen said that the solar live timing signs for the bus routes had now been put up in Carnon Downs which was an excellent addition to the bus network. There was one issue in that sometimes at Carnon Downs the bus drove past the bus shelter as it could not see people waiting inside and it would be helpful if there was able to be some method for people to indicate to the approaching bus that they were in the bus shelter, perhaps a button to press to show that someone was waiting?

There had previously been complaints about the size of the hedge outside of the old Tyrrell shop and this has now been cut back.

11. ACCESS & AMENITIES COMMITTEE REPORT

Cllr Allen reported as follows.

Dedication of land for footpath off Point Road, Carnon Downs

The landowner of the land to be developed at Point Road had offered a strip of land to join up the 2 footpaths. This had now been clarified and under Section 30 of Highways Act we could dedicate this land as a footpath and we would then be able to maintain this and create this footpath link as we do with our other public rights of way. The potential for a cycle route would be more difficult as the two paths it would join are not cycle routes.

Cllr Allen estimated that the cost of surfacing the link and appropriate fencing would be between £10K and £15K, there would also be legal costs involved in the dedication.

RESOLUTION: CLLR ALLEN PROPOSED THAT WE PROGRESS THE DEDICATION OF THIS STRIP OF LAND TO JOIN UP THE TWO PATHWAYS, CLLR HAMBLY-STAITTE SECONDED AND THIS WAS CARRIED UNANIMOUSLY.

Devoran park

The Clerk advised that she had spoken to the play company who installed Devoran parks equipment to see if there was a way this could be altered so that it was easier for very little children to get down off the slide and also to give more play value to younger ones, this had been raised by parents and carers. A solution was to re-use the small slide that was being removed from Carnon Downs park and attach this to the tower system in Devoran and also make a 'den' type area with a play shop counter underneath one of the towers. The cost for this work was £880.

RESOLUTION: CLLR ALLEN PROPOSED THAT THE COUNCIL BUDGET £880 FOR ALTERATION WORKS TO DEVORAN PARK PLAY EQUIPMENT AS OUTLINED BY THE CLERK, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.

Retallack Playing Field Covenant Advice

Cllr Allen has researched what alterations required planning permission for a playing field or park. The guidance from Sport England for facilities for recreation grounds, such as pathways, multi-use games areas (MUGA) stated that they would all require planning permission. Therefore anything the Parish Council wish to do in the future to upgrade Retallack Field would require planning permission and the Access & Amenities Committee recommendation was that we did need to seek legal advice on the covenant so we knew how we could upgrade the facilities at field in the future. It was agreed that we needed to seek best value with regards to the legal fees for this work. The Clerk had contacted two further solicitors for estimates for this work.

It was noted that planning would also be needed for Pengelly Meadows recreation area but not for the refurbishment of Carnon Downs play park.

RESOLUTION: CLLR ALLEN PROPOSED THAT WE SEEK LEGAL ADVICE ON HOW WE DEAL WITH THE COVENANT WITH REGARDS TO ANY FUTURE WORKS THE PARISH COUNCIL MAY WISH TO CARRY OUT AT RETALLACK PARK, CLLR HAMBLY-STAITE SECONDED, CARRIED WITH ONE ABSTENSION.

Consider budget for weed control in the Parish

The Parish Council previously had a weed control contractor who had done an excellent job and since he had sadly passed away and no weed control had been carried out the weeds in the parish had grown at a tremendous rate. The Clerk had been looking into various different methods of weed control with a view to this being carried out by a more environmentally friendly method. Cllr Allen would like the Council to agree this evening to re-start weed control using a more environmentally friendly method if possible and to increase the budget to £2K a year, the current budgeted amount was £1400. The Clerk would need to seek 3 quotes for this work and Councillors had been asked to review their own areas/wards and advise the Clerk of where weed control was required so that a map could be drawn up and priced. Councillors to let the Clerk know of any weed control companies that she could contact with regards to obtaining quotations.

RESOLUTION: CLLR ALLEN PROPOSED THAT WE INCREASE THE BUDGET TO £2000 A YEAR, CLLR THOMAS, CARRIED UNANIMOUSLY.

Carnon Downs refurbishment

The Clerk had circulated to all Councillors the design agreed by the Access & Amenities Committee for the new play equipment for Carnon Downs (from the S106 money) and it was hope that this work would be completed by the Summer holidays.

Pengelly Meadows Recreation Area

The legal work for the land transfer is ongoing but unfortunately the plans provided as part of the legal report showed a greater 'no development' zone in the recreation ground where it appeared we could not put any surfacing or exercise/recreation equipment. Cllr Allen also commented that he felt that the ground would need levelling before any equipment was installed and he would investigate costs for this.

Highways

Several meetings had been held with Andy Stevenson from Cornwall Council regarding the roundabout maintenance which had been very positive and we were hopeful that we could have some roundabout maintenance carried out this year to tidy up both roundabouts on the A39.

Signs

The Committee had been looking at signage – one for the play areas, one for general land holdings and then more detailed signs for the historic landmarks (Carnon Yard, Point Quay etc)

Cllr Parker had said that he was happy to look at the signs for the playing areas but was anyone else willing to take on the historic signage work? The Clerk would email all Councillors to try to find a volunteer. Cllr Allen was happy to work with another Councillor on this but it did need more than one Councillor as it was a large piece of work.

12. WELLBEING PROJECT UPDATE

Cllr Hambly-Staite advised that a meeting is being hosted in the Parish Council Office tomorrow which will kick start the recruitment of the Community Navigator. Oli Sleeman is now being funded externally as the Project Manager for the wellbeing project. The database of community organisations for Feock parish was now almost complete and we were working with Age UK on this work. It was hoped the Community Navigator would be in post by early September. Monitoring and evaluation was essential for this scheme so that at the end of the pilot scheme those involved could decide if they wished to continue to fund the project. The Community Navigator would be a facilitator and an informal area in the Parish office would be established for confidential discussions.

Carnon Downs Wellbeing café – this appeared to be going well and our transport scheme was being used to help some people to get there, it was also hoped that some of the volunteers would become volunteer drivers and meeting had been held with them recently to explain how being a volunteer driver worked.

There had been 20 requests for trips this week which was very high.

Devoran Meet & Eat – the last lunch before the Summer break was being held tomorrow and a meeting with the volunteers has been set up for next week to look at how the scheme has been going and to set up dates and groups for the coming year.

13. PLANNING COMMITTEE REPORT

Cllr Allen said that he was Vice Chair of the planning committee and was currently chairing the committee as a Chair was still to be elected and asked for volunteers to come forward for this position.

PA18/04964 – Approval of reserved matters of appearance, landscaping, layout and scale for a residential development of 14 dwellings – Land East of Quenchwell Road, Forth Coth, Carnon Downs

Cllr Allen advised that the outline planning permission which was already approved including 14 dwellings and mixed light commercial units. The detailed planning application was for layout and design and this was what we would be considering this evening. It was noted that this detailed application did not include the commercial units.

Cllr Allen felt that it was disappointing that the mixed light commercial units had been omitted as this would be of benefit to the village and also that the detailed layout submitted was quite stark in appearance.

Cllr Hambly-Staite was concerned about the road layout leading to potential future development and would like to see this layout amended.

Cllr Kemp said she felt that the affordable housing should also be dispersed through the site instead of being in one block at the start of the development.

RESOLUTION: CLLR ALLEN PROPOSED THAT THE COMMENT ON BEHALF OF THE PARISH COUNCIL BE “THE PARISH COUNCIL ARE DISAPPOINTED AT THE NEW PROPOSED RESIDENTIAL DEVELOPMENT IN THAT THE SITE HAS BECOME RESTRICTED IN AREA LEADING TO A DEVELOPMENT WHICH IS OUT OF CHARACTER WITH THE SURROUNDING AREA. THE PREVIOUS DESIGN APPROVED WITH CONDITIONS ON 19TH JANUARY 2017 SHOWED AN OPEN ASPECT ESTATE AND THE COUNCIL BELIEVES THAT THIS SHOULD BE USED AS THE BASIS FOR FUTURE DESIGN, THE COUNCIL IS ALSO DISAPPOINTED AT THE REMOVAL OF THE COMMERCIAL MIXED USED DEVELOPMENT ON THE SITE WHICH WAS SPECIFICALLY STATED IN THE PLANNING OFFICERS REPORT AS BEING OF BENEFIT TO, PROVIDE SERVICES AND LOCAL EMPLOYMENT TO THE LOCAL COMMUNITY. THE PARISH COUNCIL ARE ALSO CONCERNED AT THE POSITION OF THE AFFORDABLE HOUSING IS DEVISIVE AND NOT INCLUSIVE. THE PARISH COUNCIL IS THEREFORE OPPOSED TO THIS DESIGN”. SECONDED BY CLLR BRICKELL, CARRIED UNANIMOUSLY.

Cllr Allen reported on and gave an overview on several 5 day protocols that we had received from the Planning Department and the Planning Committee’s responses to these (listed below). As reported earlier in the meeting a meeting was being arranged with the AONB Planning Officer to which the full Parish Council would be invited.

PA18/04121 The Dene Churchtown Feock TR3 6SA - remain opposed to the application and requested committee consideration by the planning committee

PA18/04082 land south of Coloundra, Ropewalk, Devoran TR3 6NA - agreed to disagree with recommendation for approval

PA16/06449 Land adjacent Bissoe Road, Carnon Downs - agreed with recommendation for approval subject to conditions and the s106 agreement as stated

PA18/03968 Pipers Meadow Four Turnings Feock TR3 6QR - agreed to disagree with recommendation for approval

PA18/04524 Still Waters, Trolver Croft, Feock TR3 6RT - agreed to disagree with recommendation for approval but requested that appropriate restrictions relating to traffic management are made conditions of the planning approval

14. POINT QUAY ASSOCIATION REPORT

Cllr Allen reported that our contractor had installed new steps in the Orchard and also new vehicle barriers on the quay. It was noted that our contractor had done a very good job on this work. The 125th Regatta was being held in 2 weeks time and big celebrations were planned. There have been issues with water skiing and speeding in the creek. The Harbourmaster was now carrying out extra patrols. The slipway was being regularly pressure washed and Cllr Allen had samples of anti-slip materials for consideration by the PQA to install in strips on the slipway.

15. DEVORAN COMMUNITY LIBRARY

The Clerk advised that she felt it would be sensible to split off the library area with a separate alarm system to that for the office to enable it to be used independently of the office and so that those using the library outside of office hours did not have to come in through the parish council office, this would also mean that volunteers could open up the library in the holiday period when the office was closed

rather than the Clerk relying on Councillors to do this. A quotation to add this separate system and also additional sensors in the kitchen area had been obtained and the total cost was £598+VAT.

RESOLUTION: CLLR THOMAS PROPOSED THAT THE COUNCIL ALLOCATED £598 FOR THIS WORK TO EB ALARM SYSTEM, SECONDED BY CLLR ANDREW AND CARRIED UNANIMOUSLY.

The Chairman advised that Cllr Alvey would be coming to formally opening of the newly expanded and refurbished library on Saturday 14th July, and asked that Councillors come along between 10am and 12 noon if they could.

The Clerk would endeavour to source a complimentary copy of the West Briton for the library area.

Cllr Alvey said he would chase up the external sign for the library and also the issue with the micro libraries not being listed on the 'In Your Area' section of the website.

16. COUNCIL TO CONSIDER REQUESTS TO USE COUNCIL FACILITIES FOR EVENT – DEVORAN PRE-SCHOOL REQUEST TO USE DEVORAN PARK FOR SPORTS DAY

Cllr Kemp declared an interest in this item as she was the Manager of the Pre-School.

RESOLUTION: CLLR THOMAS PROPOSED THAT DEVORAN PRE-SCHOOL BE ALLOWED TO USE DEVORAN PARK FOR THEIR SPORTS DAY ON FRIDAY 20TH JULY, SECONDED BY CLLR ANDREW AND CARRIED UNANIMOUSLY.

17. DEVORAN VILLAGE HALL LOAN

Cllr Andrew outlined the position with regards to the suggestion to convert the loan of £10K to Devoran Village Hall to a grant. Around 18 months ago the Parish Council made a loan of £10K to Devoran Village Hall to make the lower hall weather proof and redecorate it to enable it to be hired out and generate more income. The recommendation from the Finance & General Purposes Committee in October 2017 was to convert the loan to a grant. The decision on this had been deferred until the Business Plan was agreed, which it now had been in May 2018.

RESOLUTION: CLLR ANDREW PROPOSED THAT THE LOAN OF £10K TO DEVORAN VILLAGE HALL BE CONVERTED TO A GRANT, CLLR KEMP SECONDED THIS, THERE WERE 7 VOTES IN FAVOUR, 2 ABSTENSIONS (WHICH IT WAS REQUESTED TO RECORD – CLLR HAMBLY-STAITE AND CLLR BLAKE) AND NO VOTES AGAINST, THIS WAS CARRIED BY A MAJORITY.

It was noted that Cllr Thomas took no part in the discussion or vote for this item as he had declared an interest.

There being no further business the meeting closed at 9.20pm.