

## MEETING NO. 1069

### Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 9<sup>th</sup> June 2014 at St Feock Church Hall, Feock at 7.15pm

#### Members Present:

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	I MacDonald	B Shankland	C Johnson
	B Richards	D Kiernander	T Smithies
	P Allen	V Gordon	C Blake
			L West
			R Andrew

**In Attendance:** Debra Roberts, Parish Clerk & Responsible Finance Officer  
Cllr S Chamberlain (Cornwall Council)

#### CHAIRMAN: Councillor R Andrew (Vice Chairman)

#### 1. INTRODUCTION

The Chairman welcomed everyone to the meeting. One member of the public had attended the councillors surgery prior to the meeting.

#### 2. APOLOGIES

Apologies had been received from Cllrs Carter, C Kemp and M Kemp (Chairman).

#### 3. MINUTES OF PREVIOUS MEETING – 6<sup>TH</sup> MAY 2014

**RESOLUTION: Cllr Richards proposed that the minutes of the council meeting held on 6<sup>th</sup> May 2014 and the Annual Meeting of the Council held 19<sup>th</sup> May, as circulated by the Clerk, be confirmed as a true record, and signed by the Chairman. This was seconded by Cllr Johnson and was carried by the meeting. The Annual Meeting minutes would be formally agreed at the Annual Meeting in May 2015.**

#### 4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

“I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes”

Cllr Shankland declared an interest in Item 21 Feock Community Facilities and would leave the meeting when this item was discussed.

#### 5. PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

#### 6. MATTERS ARISING FROM PREVIOUS MINUTES

##### 100 year Commemoration of outbreak of WW1

The Clerk advised the cost of a new plaque to accommodate the two missing names from the Devoran Memorial would be £305+VAT (including £35 for the lettering). The War Memorials Trust awarded funding for adding missing names, but not for new memorials, although we could apply and try to secure funding for the plaque as well. There was a discussion regarding whether the memorial should also have names of those from modern conflicts. It was agreed for Cllr Richards to find out if any WW2 names were missing and that the plaque should be big enough to accommodate the two missing names plus 5 additional names.

**RESOLUTION: Cllr Richards proposed that the Council agree to spend up to £500 on the plaque for the Devoran war memorial. This was seconded by Cllr Johnson and carried by the meeting.**

A working group would be formed to create a memories museum/exhibition relating to those lost in the wars consisting of Cllrs Johnson and Richards and anyone else who was interested in joining. The museum/exhibition would be kept in the Parish Office.

#### **Recognition of resignation of Councillor**

Cllr Allen had spoken to Mr Langdon who was pleased his family's service would be recognised by the Parish Council.

**RESOLUTION: Cllr Allen proposed that this long service was recognised by the purchasing of a bench with an inscribed plaque to be placed in Devoran park. This was seconded by Cllr Richards and carried unanimously by the meeting.**

**ACTION: Clerk to arrange**

#### **Re-instatement of Fingerpost at Tresithick**

The Clerk advised Cormac had confirmed this would be replaced mid June.

#### **Licensing Application system**

The Clerk advised that the Parish Council unlike with Planning applications, were not statutory consultees for licensing applications. The Clerk would now be notified each week of applications and would notify the Council if there were any within the parish.

#### **Tree works planning applications**

The Assistant Clerk had contacted the Tree Officer to request an explanation as to the reasons why one tree application was approved and another similar one refused, no answer had been received to date and the Assistant Clerk would Cornwall Council for an answer. A new tree policy is being drafted by Cornwall Council.

#### **Update on possible development of land at South Restronguet**

The Clerk advised that an EIA Regulation 2 had been put on this land which removes the owners permitted development rights.

#### **Olive Villas Dog Fouling**

The Clerk advised that she had put up a Cornwall Council no dog fouling sign on this footpath.

#### **Use of Point Green & Devoran Park**

The Clerk had responded to Point Quay Association and the Scouting Association to confirm they could use the park and quay/green for their events.

#### **Listing of Community Assets**

It was agreed for the Property Working Party together with the Health & Wellbeing group from the Neighbourhood Plan work on coming up with a comprehensive list of assets of community value, the Clerk would then apply for these all to be listed via Cornwall Council.

#### **Dog Control Order & Dog Bins**

The Clerk advised there were no costs currently available in relation to this. Additional dog waste bins had been discussed previously and it was agreed to monitor the dog waste situation at Point Quay.

**RESOLUTION: Cllr Allen proposed a bin be purchased and situated at Jubilee Wood in Carnon Downs. This was seconded by Cllr Richards and unanimously carried by the meeting.**

**Action: Clerk to arrange**

**7. MATTERS FOR REPORT FROM OUTSIDE BODIES**

Cllr West and the Clerk had attended the Town & Parish Council Summit at Cornwall Council which was excellent. Cllr West gave a report on the summit (attached).

Cllr Richards and the Clerk had attended the Community Network Panel meeting and this was in relation to the NHS and how they will be working with Cornwall Council.

Cllr Blake advised that a meeting had been held with the Church regarding St Feock Church Hall to try to get clarification on its future.

Cllr Richards had also attended a meeting in Mylor regarding the mussel beds in the River Fal. Cllr Richards will be the link to this group and report back to the Council as necessary.

**8. CURRENT REPORTS**

**Cornwall Council**

Cllr Chamberlain confirmed that he had now met with the new developers of Trevince regarding the new access. It had been agreed to now include an additional 7 parking spaces within the site and the Cornish hedge bordering Forth Noweth will not be taken down until the work is completed, it was hoped this had helped to alleviate the concerns of residents in Forth Noweth. Cllr Chamberlain had also attended the meeting in Mylor regarding the mussels in the Fal, Bert Biscoe and Sarah Newton were also involved in trying to resolve the issue and protect the livelihoods of the mussel fishermen.

**Devon and Cornwall Police**

PCSO Tom Care was unable to attend the meeting and had provided the Clerk with a report. There were 2 crimes in May in the Parish, both undetected/unsolved, one was an ongoing neighbour issue and the other was an incident between occupants of the same household. 21 calls were received were received, two related to anti-social drivers between the Carnon Downs and Carnon Gate roundabout on Wednesday 28<sup>th</sup> May at 11pm.

Cllr Richards requested the Clerk seek clarification on the rules on parking on pavements as this was happening a lot in Carnon Downs.

**Action: Clerk to contact PCSO Care**

**9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT**

The Accounts for payment for April were presented to the Chairman for authorisation and signature, a copy presented to all members present for their information.

The Clerk gave the following financial summary for the month of May

Total outgoings	£20,253.77
Total income	£824.22

Current account bank balance and bank reconciliation +£46,841.26 as at 31st May 2014

**Profit & Loss report to date**

Shows to date for the year for general/working account:-

Income	£52,870
Expenditure	£26,196
Balance	+£26,673 (second precept payment due October 2014)

**10. LOCAL WARD REPORTS**

**Feock – Cllr Andrew**

There were no issues to raise for Feock, the main issues in Feock related to Community Facilities.

#### **Devoran – Cllr Shankland**

A resident had problems with drainage at the bottom of Market Street, he had also volunteered to dig out the verge at the bottom of Market Street where it joins Greenbank Road if this was necessary to improve the road. The Devoran ward Councillors and Cllr Johnson met regarding the facilities in Devoran Park and a previous improvement scheme that had been put forward. There had been an issue regarding parking on double yellow lines in Market Street but this had now been resolved.

Cllr Johnson commented that there were still problems with parents parking on the yellow lines on Devoran Lane. The Clerk had previously reported this.

**Action: The Clerk to contact Highways to find out when this re-lining would be completed**

There was also a long patch of overgrown grass on the verge between Edwards Road and Tremayne Close.

**Action: The Clerk to contact Highways to find out if this was on their schedule for cutting**

#### **Carnon Downs – Cllr Allen**

It was good to hear that the residents issues with Trevince appear to have been resolved. Cllr West commented that the Carnon Downs roundabout is looking very untidy, it is also getting overgrown. Cllr Richards commented that the issue with cutting the vegetation was that then this would speed up the traffic. It was hoped that it would be adopted commercially and would be tidied.

### **11. REPORT ON PLANNING COMMITTEE MEETING**

The Planning Committee continues to meet as and when necessary and to decide other applications by our tried and tested e-mail response method. We are currently watching with interest an application to fell three Monterey Pines at Loe Beach and eagerly await the Tree Officer's comments. If the decision is not in line with the decision on other similar applications, we will be seeking a formal explanation of the reasons.

We have reviewed the format of the planning committee and have agreed that it remain as a five member committee, including the Chairman. We have introduced a system whereby all applications are now sent to all councillors for information and comment, if they feel it appropriate. This also keeps all members informed of any applications in their Ward area should they be approached by residents and asked about a particular issue.

There have been concerns expressed over a recent application in Quay Road, Devoran but unfortunately these were raised after the application had been approved. This same property now has pre-application drawings for landscaping work, including a quay out into the tidal estuary. It is to be confirmed if this is a new or extended quay or a simple reinstatement or repair of an existing facility. If it is a repair or renovation, there is little room for objection, but if it is a new structure, the situation may be different.

Cllr Smithies asked if there was any guidance on extending plots beyond the high water mark, possibly impeding rights of way across the foreshore. The Planning Committee would investigate.

### **12. PROPERTY WORKING PARTY**

Cllr Richards advised that the Snooker Club were currently still occupying the Reading Room and communications regarding the return of the keys were ongoing.

The Clerk said that a request had been received from Christians Together Up The Creek to use the Carnon Downs Playing Field for their open air service on Sunday 6<sup>th</sup> July at 6pm. This was agreed by the Parish Council.

### **13. FINANCE & GENERAL PURPOSES WORKING GROUP**

The next Finance & General Purposes Working Group would be held on Wednesday 25<sup>th</sup> June.

#### **14. MERGE OF PROPERTY & FINANCE/GENERAL PURPOSES WORKING GROUPS**

It had been suggested previously to merge the Property Working Group and Finance & General Purposes Working Group.

Cllr West said she would rather there were three Committees, (1) Planning, (2) Finance & General Purposes and (3) Amenities Committees (to cover property, parks, sustainable transport etc.) It was agreed by those present that one member should sit on no more than two committees.

The consensus of the meeting was that merging these groups would not work and the Finance & General Purposes Working Group should become a formal Committee.

The Clerk to clarify to all members who sits on which group/committee.

**ACTION: Clerk to draw up list and circulate**

It was agreed to leave the Property and Sustainable Transport Working Groups as they are, and then in the late Autumn when the Neighbourhood Plan Draft Plan has been completed to look at merging these groups into a formal committee.

**ACTION: Clerk to add to agenda for November meeting**

Cllr Allen felt that he felt any Councillor should be able to attend a working group if they had an interest in it.

**RESOLUTION: Cllr Smithies proposed that the Finance & General Purposes Working Group become a formal Committee, Finance & General Purposes Committee. This was seconded by Cllr Gordon and carried by the meeting.**

**RESOLUTION: Cllr Richards proposed the current membership remain the same (Cllrs M Kemp, R Andrew, T Smithies, L West and D Kiernander). This was seconded by Cllr Johnson and carried by the meeting.**

#### **15. SUSTAINABLE TRANSPORT WORKING GROUP**

Cllr Andrew advised that the group had met on 22<sup>nd</sup> May. The main topics were the Corlink Service, the Age UK TAP scheme and Traffic Regulation Orders. Ann Lewis from Age UK attended as did Peter Jefferson from CRCC. The forming of a 'travel club' with leased vehicles was discussed as a replacement for the Corlink Service. The next meeting was being held on Thursday 19<sup>th</sup> June (post meeting note: this has now been changed to Tuesday 17<sup>th</sup> June).

Cllr Andrew advised that we now needed to agree a priority list of projects for Traffic Regulation Orders to enable more detailed costings to be obtained from Cornwall Council, the justification and practicalities of all schemes needed to be looked at and agreed. It was hoped this would be available in September to be presented to the full Council in October.

Cllr Allen had highlighted provisional projects in the TRO/transport project list that could be dealt with through the Neighbourhood Plan and at the next Neighbourhood Plan meeting on Thursday 19<sup>th</sup> June these would be discussed as a provisional list of projects to be included in the NDP Exhibitions.

The Clerk advised that the Working Group would like to conduct a survey of previous Corlink users to establish the need for a local transport scheme and this would cost a maximum of £100. This would be sent out by Cornwall Council as due to data protection we were not able to be supplied with the list of users.

It was agreed to invite the neighbouring parishes (Kea, Perranarworthal and Mylor) to the meeting on 19<sup>th</sup> June for their input into the questionnaire which would be drafted at the meeting.

**ACTION: Parish Clerk to contact neighbouring parishes to invite them to the meeting**

**RESOLUTION: Cllr Richards proposed that it be agreed that the Council spend a maximum of £100 on the transport survey. This was seconded by Cllr MacDonald and carried by the meeting.**

**RESOLUTION: Cllr Allen proposed that the whole of the previous user group for Corlink were sent the survey, this was seconded by Cllr Shankland and carried by the meeting.**

**16. NEIGHBOURHOOD PLAN**

Cllr Richards advised that the next meeting of the Steering Group was on Thursday 5<sup>th</sup> June, the project plan was currently on track. The flyers to advertise the public exhibitions would be mainly hand delivered by volunteers from the Steering Group with the remainder being posted w/e 15<sup>th</sup> June.

**17. POINT QUAY**

Cllr Gordon had passed the Risk Assessments to Point Quay Association for them to review and will write up their comments and pass back to the Clerk. Point Quay Association are carrying out a survey of the quay and orchard and photographing any damage. The Clerk confirmed that the new insurance policy is now in place.

The Clerk said a request had been received from Penpol & Point WI to use the Orchard for their annual tea party on 11<sup>th</sup> August. This was agreed by the Council.

**18. CONSULTATION ON HOMECHOICE SCHEME**

The Council had no comments to make on the proposed new scheme.

**19. RISK ASSESSMENTS**

The list of recommendations from the Risk Assessments had been circulated by the Clerk to all members prior to the meeting.

Main actions were agreed as follows:-

**All Playing Fields** – Clerk to find out costs for ‘all in one’ signs, professional advice to be sought and agreed at Property Working Group for recommendation to full Council.

**Carnon Mine** – need to consult with residents regarding any possible tidying works. Cllr Gordon and Allen to liaise with residents.

**Restronguet Point** – need to consult with residents regarding possible tidying works. Cllr Johnson and Allen to liaise with residents.

**Retallack Playing Field** – Vehicle gate needs to be locked, Clerk to check with grass cutting contractor.

**Devoran Recreation Ground** – Sign needs wording painting in.

**Carnon Downs Playing Field – Trees** - Evergreen Oak is close to housing and overshadowing neighbours. Suggested to reduce Oak by half (side closer to buildings). Some neighbour concerns regarding safety of children climbing the Ash next to the road and also the leaves from this tree falling on the pavement. Cllr West felt that something should be done about the Ash as the leaves could be a slip hazard on the pavement. After some discussion regarding these two trees it was agreed for all the members who had concerns regarding these trees to visit the playing field and then a more informed decision could be made at the July meeting as to the action to be taken.

**Land at Market Street** – Clerk to send risk assessment to Cllr Shankland.

**Carnon Yard** – Cllr Allen to contact resident regarding dumping of rubbish.

**Chycoose Beach** – Check whose land the Eucalyptus and Beech tree are on as this is impeding the use of the steps. There is also undermining which has been reported to the Environment Agency, Clerk to chase this up.

**Point Quay** – Cllr Gordon has shared the Risk Assessment with the Committee and will report at next meeting.

**Point Green** - sign agreed.

**20. CORY ENVIRONMENTAL FUNDING**

The Clerk said that this funding was available to be applied for and the Council needed to decide if we were going to apply for funding and if so the project.

**RESOLUTION: Cllr Kiernander proposed that funding be applied for to improve Devoran Recreation Ground on the basis of a scheme previously drawn up. This was seconded by Cllr Gordon and carried by the meeting.**

**UNDER THE S100A LOCAL GOVERNMENT ACT 1972 (as amended) MEMBERS OF THE PUBLIC LEFT THE MEETING**

There being no further business the meeting closed at 10.15pm.

**DATE OF NEXT MEETING: Tuesday 1<sup>st</sup> July 2014, Point & Penpoll Methodist Church at 7.15pm**