

Minutes of Feock Parish Council Access & Amenities Committee Meeting held on Monday 29th June 2026 at 6pm at the Parish Council Office, Market Street, Devoran

Councillors present:

Philip Allen	Carnon Downs ward
Richard Brickell	Carnon Downs ward
Alison Avar	Carnon Downs ward
Brian Yates	Carnon Downs ward
Julian Newman	Devoran ward
Rick Bowers	Feock ward
Corine Dyke	Feock ward
Keith Hambly-Staite	Feock ward

In attendance: Debra Roberts, Parish Clerk & Responsible Financial Officer

Chair: Cllr Julian Newman

1. INTRODUCTION BY CHAIRMAN

Cllr Newman thanked everyone for attending this evening and outlined the Civility & Respect Pledge.

2. APOLOGIES

No apologies had been received.

3. MINUTES OF THE PREVIOUS ACCESS & AMENITIES COMMITTEE

RESOLUTION: CLLR DYKE PROPOSED THAT THE MINUTES OF THE PREVIOUS MEETING HELD ON 26th MAY 2026 WERE APPROVED AS AN ACCURATE RECORD OF THE MEETING WITH 2 AMENDMENTS (AMEND CHAIR TO VICE CHAIR IN ITEM 3 AND A TYPO IN THE MYFEOCK WELLBEING ADVISERS REPORT ITEM) AND SIGNED BY THE CHAIRMAN, SECONDED BY CLLR BRICKELL AND CARRIED UNANIMOUSLY.

Cllr Hambly-Staite asked how items that had actions on them from the last meeting would be dealt with if they were not on the agenda, the Clerk advised that she included an update on where she was with these actions in her Clerks Report.

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. PUBLIC PARTICIPATION

There were no members of the public present.

6. SMALL GRANTS FUNDING

The Clerk advised there were no current applications for discussion. Application forms had been sent out to Carnon Downs Community Association and Devoran Village Hall who had expressed an interest in applying.

7. CLERKS REPORT & UPDATE ON ACTIONS FROM PREVIOUS MEETING FOR INFORMATION

The Clerk reported as follows.

Maintenance work instructed in the last month for Committee's information:

Community Payback team – work had started on Friday's to tidy Point Orchard vegetation

Bus shelters currently being tidied of vegetation and ivy

Porthgidden back wall painted where noticeboard has been moved from

Point Quay barrier repairs next week (updated: actual date Wednesday 1st July)

Noted that the septic tank had been checked this week and was not overflowing.

Pill Creek steps – Site visit with Cllr Bowers and Cormac to check on works needed, agreed additional stretch of handrail for concrete steps leading up from foreshore in place of handrail on flat safer section of the path. Amended quote being awaited before giving go ahead, funding agreed and in place.

Carnon Mine handrail – Cllrs Allen and Newman to meet with contractor, initial section of handrail purchased. It was noted that this meeting had now taken place and we were waiting on a price from the contractor as a small amount of additional work was also required. The Clerk would chase up the contractor.

Signage working group meeting – Clerk still to arrange, to include discussion around ‘information’ point signage

Installation of bike racks – Cllr Bowers and Clerk have met to look at area behind Village Hall bus shelter and there is space on the grass verge beside the PROW without obstructing it for a couple of hoops. Clerk to request permission from Highways and then once all agreed order bike racks for all sites.

Keeping highways signs clear of vegetation – Clerk confirmed this is landowner responsibility, details from Cornwall Council’s website circulated to all. This will be raised at Joint Highways Meeting (provisional dates 21st or 28th July – with Kea for confirmation of suitable date)

Small Grants Funding – payment made to Carnon Downs Bowls Club. Devoran Christmas Lights have withdrawn their application until they have arranged some more fundraising activities and are able to update their application for consideration in the future.

Land & Asset Site Visit Update – Clerk to produce an action list from the report and arrange a separate meeting to discuss this.

Community Gardening project – informal meeting held and will be raised at next MyFeock Community Hub meeting at end of July as felt this was the appropriate place for this project to sit.

A question was raised as to what was happening with the repairs to Point Quay. The Clerk advised she had given the go ahead to the contractor to repair the paving stones on the end of the quay but the work to the wall was more specialist and a larger job and she had asked the contractor for a price for this.

The Clerk would chase up the contractor regarding the works to the Carnon Valley to make Feock Stroll 5 accessible.

The Clerk would chase up the contractor regarding the bench maintenance report.

8. MYFEOCK INFORMATION & WELLBEING ADVISER MONTHLY REPORT

MyFeock Community Hub ‘What’s On’ Live! Event 6th June:

A highly successful event hosted by Pastor Adrian Mitchell and the volunteer team from The Hub Carnon Community Methodist Church. Grateful thanks to Cllrs Corine Dyke and Cathy Kemp on Meet & Greet, Alison Avar on PPG/Meet & Greet, Sarah Scoltock on Yoga and Fitness, Rick Bowers on Memory Café, Phil Allen on Walk & Talk, Richard Brickell on IT Club, and Keith Hambly-Staite on Meet & Greet and co-host speaking duties. Special thanks to our Clerk, Debra, for her genius in poster design and creating the advertising and display material.

There were 27 stalls covering all age groups with activities and information who all came with a determination to enjoy themselves and participate in the activities on offer.

Small Grant Scheme recipients Carnon Downs Bowling Club, Devoran Pilot Gig Club, Sunbeams Stay and Play and Tots & Toys participated and are keen to return as most grateful for the assistance FPC have provided their group. This event provided a timely opportunity to promote the Small Grants Scheme to other groups present. A very happy atmosphere lasted all day with a steady stream of interested families and individuals seeking rainy day entertainment options.

We have 23 positive feedback 'wishing tree' labels from visitors and stall holders. There is a strong appetite to repeat this event in the future.

Repair Café:

Three of our repair team provided demonstrations of sewing on buttons and hemming and removing scratches from wooden items at the 'What's On' Live! We have now recruited a Textile and Upholstery skilled repairer who made herself known to me after speaking to our three volunteers on the Repair Café demo stall and will join us at the 30th June Repair Cafe.

Debra will be taking my role as Repair Café Administrator at the June session as I will be on annual leave. If any Cllrs are most welcome to join in with Meet & Greet duties to log the incoming items and check permission slips have been completed for any items taken away for repair.

9. MURAL ON FOURTURNINGS BUS SHELTER

The Chair had a meeting with Linden Hey tea room owners who were keen on sponsoring the mural in Fourturnings bus shelter, they have suggested the artist visit to see their garden as they would if possible like the mural to be based on their garden. The Chair and Cllr Dyke would visit the artists at their studio to discuss the design.

A solar powered lighting system could cost around £250 but there were concerns about effectiveness of solar lighting in this shaded area especially in the winter, illumination of the bus shelter and the noticeboards needed further investigation as to what would be the most effective way of lighting these to enable the documents in the noticeboards to be easy to read in the daytime.

Cllr Bowers didn't feel we should have additional lighting due to the impact on the environment and people could use torches on their phones to read the noticeboards, however if the light would not come on at night then he would be happy with a light being installed.

Cllr Avarad felt that if we were trying to make our bus shelters look more attractive and having murals painted we should be lighting the bus stops to make the noticeboards easier to read.

The Clerk would ask Cornwall Council Transport team if there were plans to install the live time bus displays in Feock as there were displays in Devoran and Carnon Downs.

Cllr Hambly-Staite said he did feel that we needed to provide lighting in the bus shelters if we were going to use them as Information Points as otherwise people would not be able to read the information contained on the noticeboards. He would like to see 'i' notices displayed on the noticeboards to identify them as information points.

10. MYFEOCK COMMUNITY HUB UPDATE

Cllr Hambly-Staite was very pleased with how the MyFeock What's On Live event went, lots of residents came and learnt about the different activities available to them and also the 'stallholders' found the networking opportunities very useful. The Hub Carnon Community Methodist Church hosted the event and they were excellent hosts, their support was very much appreciated.

Cllr Hambly-Staite is meeting with Derek Thomas from the Integrated Care Board, unfortunately he had been unable to attend What's On Live. It was suggested that the event should become an annual event and it was hoped to be able to repeat this again next year.

11. INSTALLATION OF THREE NEW BENCHES

The Clerk had had an enquiry regarding installation of a memorial bench in Retallack Playing Field and had provided costs to the family. The Committee were happy with this bench being installed in Retallack.

There were two Active Feock benches that needed locations to be identified. The locations suggested were Trevilla Road in Feock by the postbox and beside the bus stop at Gig Lane outside of the Carnon Downs Caravan & Motorhome Club. Installation at Trevilla would be funded by Active Feock.

Other locations suggested were the footpath on the PROW below Drovers Way which it was hoped would be improved via CIL and S106 funding. Feock Stroll 5 would also require maybe two benches to be installed but this may be funded by CIL.

The Clerk and Cllr Allen would speak to the Caravan & Motorhome Club at Carnon Downs to see if they would be able to install the bench if the Parish Council donated it.

RESOLUTION: CLLR AVARD PROPOSED THAT THE CLERK & CLLR ALLEN SPEAK WITH THE CARAVAN & MOTORHOME CLUB REGARDING PROVIDING THE LOCATION AND INSTALLATION, INDIVIDUAL COUNCILLORS WOULD REVIEW THE PROPOSED LOCATION AT TREVILLA AND BRING BACK THOUGHTS ON LOCATION TO THE NEXT MEETING, SECONDED BY CLLR HAMBLY-STAITE AND CARRIED WITH A MAJORITY.

12. PACIFIC OYSTER REPORT

Cllr Allen's report had been circulated and noted. A group that was organised by Falmouth Marine Conservation Group who organise surveying and control of Pacific Oysters, working with Cornwall Wildlife Trust. Cllr Dyke would circulate the Natural England report as it linked well to Cllr Allen's report. Cllr Allen hoped that the Parish Council would agree to include in their newsletters information about the Pacific Oysters. It was agreed to include an article in the next Connect and on our website and social media. It was suggested to host an information evening regarding Oysters and invite other local parishes and the public. It was agreed the Clerk would speak to our CAP Officer at Cornwall Council to see if this was something the CAP for Truro & the Roseland could arrange.

13. BISSOE COMMUNITY WOODLAND REPORT

Cllr Allen's report had been circulated. To date all the work done on the Woodland has been volunteer led through a partnership with Feock, Kea and Chacewater Parish Councils. Although the woodland was not in Feock parish the lease was in Feock's name but Kea Parish Council administered the working group meetings. Cllr Allen hoped to carry out more planting in the Autumn, the Clerk would check the deadline for applying to the Woodland Trust for free trees. Cllr Allen would arrange a meeting with other Councillors to view the site as it was not yet open to the public and not all Councillors had visited.

14. TO NOTE ITEMS FOR NEXT COMMITTEE AGENDA

Pacific Oysters

Next meeting: Monday 20th July 2026, 6pm (please note change of date, brought forward a week due to unavailability of Committee members and Clerk)

There being no further business the meeting closed at 8.10pm