

Feock Parish Council

Agenda – Finance & General Purposes Committee

Date & Time: 19th October 2026, 6pm

Venue: Parish Council Office, Market Street, Devoran TR3 6QA

Chair: To be elected

Attendees: Cllrs Brickell, Hambly-Staite, Newman, Avarð and Kemp.



I hereby summon you to a meeting of the Finance & General Purposes Committee to be held in the Feock Parish Council office on 19th October 2026 at 6pm for the purposes of transacting the following business.

Debra Roberts

Clerk to the Council, 14th October 2026

Members of the public may attend this meeting under the Public Bodies (Admission to Meetings) Act 1960 as amended by S100 of the Local Government Act 1972. With the Chairman's permission, Local Government Electors for the Parish may make representations to the Council on any item on the agenda. In certain circumstances, the Council may require formal notice of a question or complaint. Information is available from the Parish Office on any item on the agenda unless it is declared as exempt under the Freedom of Information Act.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

1. ELECTION OF COMMITTEE CHAIR AND VICE-CHAIR

Members to elect a Committee Chair and Vice-Chair for the current year.

2. INTRODUCTION

Introduction by the elected Chair.

3. APOLOGIES

To receive apologies for absence

4. MINUTES OF THE PREVIOUS FINANCE & GENERAL PURPOSES COMMITTEE MEETING

To consider the minutes of the meeting of the Committee meeting held on 3rd November 2025 as a correct record of the material decisions made for signature by the chairman.

5. DECLARATIONS OF INTEREST

To receive declarations of interest from members regarding any items on the agenda.

6. PUBLIC PARTICIPATION

To listen to any comments from members of the public on items on the agenda and provide comment on any questions from the public submitted beforehand.

7. FINANCIAL OVERSIGHT AND CONTROLS

a. Review of the External Auditor's Report (2025/26)

To consider any recommendations from the External Auditor for the previous financial year and note required actions.

b. Review of the Internal Auditor's Year End Report (2025/26)

To consider findings and recommendations, and to note actions taken or required.

c. Review of the Internal Auditor's Interim Report (2026/27)

To consider findings and recommendations, and to note actions taken or required.

d. Review of Internal Controls Policy

To review and confirm effectiveness of internal financial controls and procedures.

e. Financial Risk Assessment Review

To review and update the Council's financial risk assessment for 2026/27.

f. Review of Financial Policies and Procedures

To review and recommend updates to Financial Regulations and Investment Policy

g. Compliance with Financial Regulations and Legislation

To confirm ongoing compliance with the Practitioners' Guide 2026/27, Accounts and Audit Regulations 2015 (as amended), and Local Government Act 1972.

8. FINANCIAL POSITION AND PERFORMANCE

a. Review of Current Financial Situation

To receive a report showing current income and expenditure against budget.

To review current Aged Debtors and Creditors reports and decide on any appropriate action if necessary.

b. Review of Bank balances and accounts

To receive and note current bank balances.

To consider and agree movement of balances within accounts and consider if further accounts are required.

To agree the opening of an additional bank account for Registered Charity No.300536 and agree signatories.

c. Review of Current Direct Debits.

To review active direct debits and standing orders for authorisation and relevance.

d. Review of Financial Reserves

To consider the level of general and earmarked reserves and confirm adequacy for the current year.

9. BUDGET AND PRECEPT PLANNING FOR 2027/28

a. Review of 2026/27 Budget Performance

To review current year performance and note any significant variances.

b. Forecast of End-of-Year Position 2026/27

To note anticipated year-end reserves and financial position.

c. Projected Income for 2027/28

To consider expected income other than precept.

d. Projected Expenditure for 2027/28

To review proposed expenditure (ongoing commitments, new projects, contingency).

To review proposed expenditure of Community Infrastructure Levy.

e. Projected Reserves

To consider the Council's general/free reserves and earmarked reserves and to consider the minimum and maximum level of free reserves required by the Council and the proposed use of reserves within the 2027/28 budget, including an additional allocation of reserve funds.

f. Draft Budget for 2027/28

To review the presented draft budget, ensure proper practices followed, and recommend amendments as needed.

g. Recommendation of Precept 2027/28

To recommend to Full Council the level of precept required based on the agreed draft budget.

h. Recommendation to Full Council

To agree the Committee's recommendations to Full Council in respect of:

The proposed 2027/28 budget.

The proposed minimum and maximum levels of general/free reserves.

The proposed use of reserves in support of the 2027/28 budget.

The proposed expenditure of Community Infrastructure Levy.

The proposed earmarked reserves and any changes required.

The recommended precept for 2027/28.

10. TO NOTE ITEMS FOR THE NEXT COMMITTEE AGENDA

Committee to note any items for inclusion on the next Committee agenda, not for discussion.

11. DATE OF NEXT MEETING

To confirm the date of the next Finance & General Purposes Committee Meeting.