

# Minutes of Feock Parish Council Full Council Meeting

held on Monday 5<sup>th</sup> May 2026 at 6pm at the Parish Council Office, Market Street, Devoran

Councillors present:

Richard Brickell	Carnon Downs ward
Brian Yates	Carnon Downs ward
Alison Avard	Carnon Downs ward
Phil Allen	Carnon Downs ward
Cathy Kemp	Carnon Downs ward
Sarah Scoltock	Devoran ward
Julian Newman	Devoran ward

In attendance:

Martyn Alvey, Cornwall Councillor  
Debra Roberts, Parish Clerk  
3 members of the public

Chair: Richard Brickell

## 1. ELECTION OF CHAIRMAN AND SIGNING OF ACCEPTANCE OF OFFICE FORM

RESOLUTION: CLLR AVARD PROPOSED THAT CLLR BRICKELL BE NOMINATED AS CHAIRMAN FOR THE YEAR 2026/27, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.

## 2. INTRODUCTION BY THE CHAIRMAN

The Chairman welcomed everyone to the meeting and thanked everyone for their support, he was happy to continue as Chairman for the coming year.

## 3. ELECTION OF VICE CHAIRMAN

RESOLUTION: CLLR YATES PROPOSED THAT CLLR ALLEN BE NOMINATED AS CHAIRMAN FOR THE YEAR 2026/27, SECONDED BY CLLR AVARD AND CARRIED UNANIMOUSLY.

## 4. APOLOGIES

Apologies had been received from Councillors Hambly-Staite, Bowers and Dyke.

## 5. DECLARATIONS OF INTEREST

There were no declarations of interest.

## 6. MINUTES OF THE PREVIOUS FULL PARISH COUNCIL MEETING

RESOLUTION: CLLR ALLEN PROPOSED THAT THE MINUTES OF THE PREVIOUS MEETING HELD ON 13<sup>th</sup> APRIL 2026 WERE APPROVED AS AN ACCURATE RECORD OF THE MEETING AND SIGNED BY THE CHAIRMAN, SECONDED BY CLLR AVARD AND CARRIED UNANIMOUSLY.

## 7. PUBLIC PARTICIPATION

A resident who had lived in the village for 92 years and asked if the Parish Council thought that there may ever be a shop again in Devoran in the future. There was a discussion regarding the difficulties of encouraging shops to the village and parish and the economic problems. It was suggested the Parish Council could look at how accessibility could be improved to the shops that we do have locally so that residents could get to them more easily if shops were not actually in our villages. The Chairman thanked the residents for coming to the meeting and showing an interest in the work of the Parish Council.

## 8. APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES AND TO CONFIRM THE LEAD ON ANY COUNCIL PROJECTS

RESOLUTION: CLLR AVARD PROPOSED THAT THE FOLLOWING MEMBERS BE ELECTED TO COMMITTEES AND LEAD OF PROJECTS FOR 2026/27, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.

Committee membership:

Planning Committee (6 members) – members: Cllrs Yates, Kemp, Dyke, Brickell, Bowers and Newman

Access & Amenities Committee (9 members, 1 vacancy) – members: Cllrs Yates, Hambly-Staite, Dyke, Brickell, Bowers, Newman, Avard and Allen.

Finance & General Purposes Committee (5 members) – members: Cllrs Hambly-Staite, Brickell, Newman, Avard and Kemp.

Staffing Committee (4 members) – members: Cllrs Hambly-Staite, Brickell, Avard and Kemp.

Working/Steering Groups:

Active Feock Working Group – lead: Cllr Hambly-Staite

Community Emergency Plan Working Group – lead: Cllr Bowers

MyFeock Community Hub Steering Group – lead: Cllr Hambly-Staite

Neighbourhood Priority Statement Steering Group (to be formed) – lead: Cllr Dyke

## **9. APPOINTMENT OF NEW COMMITTEES OR WORKING PARTIES**

It was agreed for the suggested new project recommended by Access & Amenities Committee relating to Community Gardening to be investigated with a view to establishing how this could be delivered and securing external funding. The Chairman would like to look at a project involving the wild bird population such as putting up bird boxes and how funding could be achieved for this. It was agreed as part of investigations to speak to local organisations such as Cornwall Wildlife Trust for advice and to invite them to come to speak to the Council about support they could provide. There was a discussion regarding water quality locally and Cllr Allen reminded Councillors that he had written a report recently regarding water quality in the Fal.

## **10. REVIEW OF TERMS OF REFERENCE FOR COMMITTEES**

RESOLUTION: CLLR AVARD PROPOSED THAT THE TERMS OF REFERENCE FOR THE COMMITTEES AS CIRCULATED BY THE CLERK (ACCESS & AMENITIES, STAFFING, FINANCE & GENERAL PURPOSES AND PLANNING) WERE RE-ADOPTED BY THE COUNCIL FOR 2026/27, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.

## **11. REVIEW AND ADOPTION OF APPROPRIATE STANDING ORDERS AND FINANCIAL REGULATIONS, INVESTMENT STRATEGY, FINANCIAL RISK ASSESSMENT AND RESERVES POLICY INCLUDING NEW TRANSPARENCY CODE POLICY, FILMING OF MEETINGS POLICY AND VEXATIOUS POLICY**

The Clerk advised she was still working on a Filming of Meetings policy and would bring this to a future meeting.

RESOLUTION: CLLR ALLEN PROPOSED THAT THE FOLLOWING POLICIES WERE RE-ADOPTED BY THE PARISH COUNCIL FOR THE YEAR 2026/27 (STANDING ORDERS, FINANCIAL REGULATIONS, INVESTMENT STRATEGY, FINANCIAL RISK ASSESSMENT AND RESERVES POLICY) AND THAT THE TWO NEW POLICIES: TRANSPARENCY CODE AND VEXATIOUS POLICY WERE ADOPTED BY THE PARISH COUNCIL, SECONDED BY CLLR NEWMAN AND CARRIED UNANIMOUSLY.

## **12. REVIEW OF ARRANGEMENTS, INCLUDING ANY CHARTERS AND AGENCY AGREEMENTS, WITH OTHER LOCAL AUTHORITIES AND REVIEW OF CONTRIBUTIONS MADE TO EXPENDITURE INCURRED BY OTHER LOCAL AUTHORITIES**

RESOLUTION: CLLR AVARD PROPOSED THAT THE TERMS OF THE AGREEMENTS WE HAD WITH CORNWALL COUNCIL FOR VERGE CUTTING AND THE LOCAL MAINTENANCE PARTNERSHIP WERE APPROVED FOR 2026/27, SECONDED BY CLLR BRICKELL AND CARRIED UNANIMOUSLY.

It was noted to include picking up of grass cuttings from verges in the Asset report for future tenders.

**13. REVIEW OF REPRESENTATION ON OR WORK WITH EXTERNAL BODIES/ORGANISATIONS AND ARRANGEMENTS FOR REPORTING BACK**

RESOLUTION: CLLR AVARD PROPOSED THAT THE FOLLOWING MEMBERS BE ELECTED AS PARISH COUNCIL REPRESENTATIVES ON OUTSIDE BODIES FOR 2026/27, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.

Carnon Downs Village Hall – Cllr Brickell  
Devoran Village Hall – no current rep  
Point Quay Association/Point & Penpoll CIO – Cllr Phil Allen and Cllr Julian Newman  
Restronguet Creek Society – Cllr Phil Allen  
Feock Playing Field Committee – Feock Ward Cllrs collectively  
Devoran Recreation Area – Devoran Ward Cllrs collectively  
Neighbourhood Watch – no specific representative, Clerk receives email updates  
Cornwall Council Community Area Partnership – Cllr Rick Bowers (voting member)  
Devoran School – Cllr Cathy Kemp  
Devon & Cornwall Police (via the Police & Parish Councils Liaison Group) – Cllr Alison Avard  
Carnon Downs Community Association – Parish Clerk  
Mining Villages Regeneration Group – Cllr Phil Allen  
Tree Warden Cornwall Council/Tree Council – Cllr Phil Allen

**14. REVIEW OF INVESTORY OF LAND AND ASSETS INCLUDING BUIDINGS AND OFFICE EQUIPMENT**

RESOLUTION: CLLR SCOLTOCK PROPOSED THAT THE UPDATED ASSET REGISTER AS CIRCULATED BE APPROVED BY THE PARISH COUNCIL, SECONDED BY CLLR YATES AND CARRIED UNANIMOUSLY.

**15. CONFIRMATION OF ARRANGEMENTS FOR INSURANCE COVER IN RESPECT OF ALL INSURED AND AGREE INSURANCE FOR 2026/27**

RESOLUTION: CLLR SCOLTOCK PROPOSED THAT THE COUNCIL CONFIRMED THEIR INSURANCE ARRANGEMENTS AS PART OF THE THREE YEAR DEAL WITH THE CURRENT INSURERS BUT THAT THE CLERK SEEK FURTHER DETAILS FROM THE INSURANCE COMPANY AND CALC REGADRING THE ADDITIONAL CYBER INSURANCE POLICY ELEMENT AND BRING THIS BACK TO A FUTURE MEETING, SECONDED BY WITH THE AS CIRCULATED BE APPROVED BY THE PARISH COUNCIL, SECONDED BY CLLR YATES AND CARRIED UNANIMOUSLY.

**16. REVIEW OF COUNCIL'S AND/OR STAFF SUBSCRIPTIONS**

RESOLUTION: CLLR KEMP PROPOSED THAT THE COUNCIL CONTINUE WITH THEIR SUBSCRIPTIONS FOR 2026/27 TO CALC, OPEN SPACES SOCIETY AND TROLVER CROFT RESIDENTS ASSOCIATION, SECONDED BY CLLR AVARD AND CARRIED UNANIMOUSLY.

**17. REVIEW OF THE COUNCIL'S COMPLAINTS PROEDURE**

RESOLUTION: CLLR KEMP PROPOSED THAT THE PARISH COUNCIL APPROVE AND RE-ADOPT THE COMPLAINT'S PROCEDURE, SECONDED BY CLLR AVARD AND CARRIED UNANIMOUSLY.

**18. REVIEW OF THE COUNCIL'S PROECEDURES FOR HANDLING REQUESTS MADE UNDER THE FREEDOM OF INFORMATION ACT 2000 AND DATA PROTECTION ACT 1998**

RESOLUTION: CLLR KEMP PROPOSED THAT THE PARISH COUNCIL APPROVE AND RE-ADOPT THE FOI AND DATA PROTECTION PROCEDURE, SECONDED BY CLLR AVARD AND CARRIED UNANIMOUSLY.

**19. REVIEW OF THE COUNCIL'S POLICY FOR DEALING WITH THE PRESS/MEDIA**

RESOLUTION: CLLR KEMP PROPOSED THAT THE PARISH COUNCIL APPROVE AND RE-ADOPT THE PRESS AND SOCIAL MEDIA POLICY, SECONDED BY CLLR AVARD AND CARRIED UNANIMOUSLY.

**20. CONFLICT OF INTEREST WITH EXTERNAL AUDITOR BDO**

RESOLUTION: CLLR BRICKELL PROPOSED THAT THE PARISH COUNCIL CONFIRM THAT THERE WERE NO CONFLICTS OF INTEREST WITH THE EXTERNAL AUDITORS BDO, SECONDED BY CLLR YATES AND CARRIED UNANIMOUSLY.

**21. DETERMINING THE TIME AND PLACE OF ORDINARY MEETINGS OF THE FULL COUNCIL UP TO AND INCLUDING THE NEXT ANNUAL MEETING OF THE PARISH COUNCIL IN 2026/27 CARRIED.**

RESOLUTION: CLLR KEMP PROPOSED THAT THE PARISH COUNCIL APPROVE THE LIST OF FUTURE MEETING DATES AS CIRCULATED AND BELOW FOR 2026/27, SECONDED BY CLLR AVARD AND CARRIED UNANIMOUSLY.

Monday 15 June at 6pm  
Monday 13 July at 6pm  
Monday 14 September at 6pm  
Monday 12 October at 6pm  
Monday 9 November at 6pm  
Monday 7 December at 6pm  
Monday 11 January 2027 at 6pm  
Monday 8 February at 6pm  
Monday 15 March at 6pm  
Monday 12 April at 6pm  
Monday 10 May at 6pm – Annual Meeting of the Parish Council

**22. CLERKS REPORT ON ACTIONS FROM THE PREVIOUS MEETING**

The Clerks report had been circulated.

PA26/01422 - Permission in principle for the construction of up to 5 dwellings at Trolver Vean Trolver Hill Feock - Parish Council consultee comment submitted, this application had now been withdrawn.

Point Quay Association lease – on tonight's agenda for discussion, copy sent to Solicitors for quote to draw up new lease.

Carnon Mine handrail – handrail purchased and awaiting installation.

Weed control – feedback given to Cornwall Council and now awaiting further information following discussion at Cornwall Council full council meeting. An email from Cornwall Council's cabinet regarding weed control had been circulated to Councillors.

**23. MATTERS FOR REPORT FROM ATTENDANCE AT OUTSIDE BODIES**

Cllr Allen gave updates from the Cornwall Local Access Forum, CAP Meeting and Mining Villages Regeneration Group which he had recently attended.

**24. LOCAL WARD REPORTS**

Carnon Downs ward

Lots of questions had been raised by residents regarding the works in the field opposite the Garden Centre. There was nothing to report from Devoran or Feock wards.

**25. CORNWALL COUNCIL REPORT**

Cllr Alvey reported as follows.

Weed control in relation to the Parish Councils had already been covered by the Clerk but there had been an issue with Mitie who have the maintenance contract for Schools in Cornwall using glyphosate at Kea School. This has raised with the Cornwall Council property and schools teams. An online briefing on the new Neighbourhood Priority Statements was held on 28<sup>th</sup> April and the powerpoint from this would be circulated to all Councillors. The Code of Conduct and standards relating to Councillors were being reviewed on a national basis, more powers would be brought into enable sanctions to be taken and possibly even suspensions and dismissals where breaches were found. The consultation on the Cornwall National Landscape Management Plan was still open for comment on the Lets Talk Cornwall site.

**26. DEVON & CORNWALL POLICE PARISH LIAISON REPORT**

The Clerk had circulated the latest crime figures available online in her report. Cllr Brickell had attended the last Police Parish Liaison Meeting as Cllr Avard was unable to attend and gave a brief update from the meeting.

## **27. FINANCIAL SUMMARY AND ACCOUNTS FOR PAYMENT**

The Clerk updated the Council on the payments being made this month and had circulated the invoices for payment in hard copy. The Chair checked and signed the bank reconciliation.

RESOLUTION: CLLR ALLEN PROPOSED THE PAYMENTS AS SET OUT ON THE ACCOUNTS FOR PAYMENT LIST AS CIRCULATED BY THE CLERK BE SIGNED BY THE CHAIRMAN, SECONDED BY CLLR NEWMAN AND CARRIED UNANIMOUSLY.

The Chair checked and signed the bank reconciliation.

## **28. BUDGET AUTHORISATION FOR ADDITIONAL SPEND**

The Clerk requested authorisation for the following spend from CIL and reserves.

Budget for removal of a wrecked boat from the Common Land at Carnon Mine, this had been recommended by the Access & Amenities Committee and estimated to be in the region of £1500 - £2000. It was hoped that contributions towards this cost could be secured from local organisations. This funding would come from reserves and be a trial to test how removal of wrecks could be done.

Additional funding of £2586.50+VAT for replacement wooden step structure at bottom of PROW leading down to Pill Creek (CIL funding) to complete the improvements to this public right of way.

Additional funding of £2500+VAT for scalplings for public right of way surface at Tresithick (CIL funding) to top up funding received from Enhanced LMP funding to widen and improve surface of path.

RESOLUTION: CLLR ALLEN PROPOSED THAT £2000 MAXIMUM WAS APPROVED FROM RESERVES AS A TRIAL TO REMOVE THE BOAT CARNON MINE BUT THAT CONTRIBUTIONS WOULD BE SOUGHT FROM OTHER ORGANISATIONS, £2500+VAT FOR SCALTINGS FROM CIL FUNDING AND £2586.50+VAT FROM CIL FUNDING FOR A NEW STEP STRUCTURE AT PILL CREEK FOLLOWING INSPECTION OF THE STEPS TO ENSURE THE EXISTING STEPS DID NEED REPLACEMENT, SECONDED BY CLLR NEWMAN AND CARRIED UNANIMOUSLY.

## **29. POINT QUAY & ORCHARD LEASE**

The Point Quay Association had written to the Parish Council to confirm they wished to relinquish the lease of Point Quay and Orchard and wished to enter into a new lease for just Point Quay. The Clerk had contacted a solicitor to request a quotation for carrying out this legal work.

## **30. CO-OPTION TO FEOCK AND DEVORAN WARD VACANCIES**

No applications had been received.

Cllr Alvey and members of the public left the meeting at 8.25pm as the meeting moved into closed session.

In accordance with S100(A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business as it is likely to involve the disclosure of exempt information as specified in the paragraphs of the Act

## **31. POINT ORCHARD SEPTIC TANK SEWAGE LEAK**

It was agreed for the Clerk to contact our Solicitors to request confirmation of answers to questions posed previously.

Will the homeowner require any use of Point Orchard for a soakaway or any other use once his new sewage treatment system is installed on his own land?

Can the homeowner confirm that the land in the Orchard will be restored to good condition prior to the Regatta in September?

There being no further business the meeting closed at 8.35pm

DATE OF THE NEXT PARISH COUNCIL MEETING: Monday 15<sup>th</sup> June 2026 at 6pm