

Feock Parish Council



Agenda – Annual Parish Council Meeting

Date & Time: Monday 12th May 2025, 6.30pm
Venue: Parish Council Office, Market Street, Devoran TR3 6QA
Chair: Cllr Richard Brickell
Attendees: All Parish Councillors

I hereby summon you to the Annual Meeting of Feock Parish Council to be held in the Feock Parish Council office on Monday 12th May 2025 at 6.30pm (following the Electors Meeting) for the purposes of transacting the following business.

Clerk to the Council
6th May 2025

Members of the public may attend this meeting under the Public Bodies (Admission to Meetings) Act 1960 as amended by S100 of the Local Government Act 1972. With the Chairman's permission, Local Government Electors for the Parish may make representations to the Council on any item on the Agenda.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting. Questions may not be answered on the night but an answer will be provided in writing after the meeting. Information is available from the Parish Office on any item on the agenda unless it is declared as exempt under the Freedom of Information Act or S100(A) of the Local Government Act 1972.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

AGENDA

1. Election of Chairman and signing of Acceptance of Office form
2. Introduction by the Chairman
3. Election of Vice Chairman
4. To receive apologies for absence
5. Declarations of interest
6. To receive the minutes of the Meeting of the Council held on 28th April 2025
7. Public Participation & Questions from the public submitted beforehand
8. Appointment of members to existing committees and to confirm the lead on any Council Projects
Existing committees: Planning, Access & Amenities, Staffing and Finance & General Purposes
Existing projects: Wellbeing (Active Feock)

9. Appointment of any new committees or working parties

None proposed

10. Review of terms of reference for Committees

11. Review and adoption of appropriate standing orders and financial regulations, Investment Strategy, Financial Risk Assessment and Reserves Policy

12. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities

13. Review of representation on or work with external bodies/organisations and arrangements for reporting back

14. Review of inventory of land and assets including buildings and office equipment

15. Confirmation of arrangements for insurance cover in respect of all insured and agree insurance policy provider for 2025/26

16. Review of Council's and/or staff subscriptions to other bodies

17. Review of the Council's complaints procedure

18. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and Data Protection Act 1998

19. Review of the Council's policy for dealing with the press/media

20. Determining the time and place of ordinary meetings of the full council up to and including the next Annual Meeting of the Parish Council in 2025/26

21. Clerks update on matters arising from previous minutes

Clerk to report

22. Matters for report

Members reports from attendance on outside bodies and other meetings

23. Current reports

Cornwall Council

Devon and Cornwall Police

24. Financial Summary and Accounts for Payment

Clerk to report

Council to consider and authorise payments for May 2025

Chairman to sign bank reconciliation

25. BDO LLP Audit Conflict of Interest

Clerk to report

26. Approval of Annual Governance Statement 2024/25

Clerk to report

27. Approval of Accounting Statement 2024/25

Clerk to report

28. Local Ward Reports

Feock Ward

Devoran Ward

Carnon Downs Ward

29. Review of Feock Neighbourhood Development Plan (NDP)

Council to consider proposal to carry out a review of the NDP that was adopted in 2018 to take into account new planning legislation and the new Cornwall Local Plan

30. Active Feock Funding

Council to consider allocating budget to install bike racks across the Parish and investigate installing a bench at the Orchard in Pengelly Meadows

In accordance with S100(A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business as it is likely to involve the disclosure of exempt information as specified in the paragraphs of the Act

29. Point Orchard Septic Tank Sewage Leak

Councillors to receive further legal advice, discuss Land Registry Notification of Register of an Easement following request for further information

Next meeting of the Parish Council: Monday 9th June 2025, 6pm at the Parish Council Office, Devoran