

## MEETING NO. 1053

### Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 7<sup>th</sup> October 2013 at Market Hall, Devoran, at 7.15pm.

**Members Present:**

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	J H H Langdon	D Kiernander	C Blake
	B Richards	C Carter	T Smithies
	M Kemp	B Shankland	E West
	C Kemp	V Gordon	C Johnson

**In Attendance:** Debra Roberts, Parish Clerk & Responsible Finance Officer  
Cornwall Councillor Chamberlain  
5 members of the public

**CHAIRMAN: Councillor M Kemp**

#### 1. INTRODUCTION

Item 9 Feock Ward Vacancy was moved to be the first item on the agenda. The vacancy created by John Brock's resignation had been advertised and there was no call for a bye-election, it had been agreed to fill the vacancy by co-option.

**DECISION: Cllr Blake proposed the Lis West be co-opted to the Council, this was seconded by Cllr Johnson. A vote was held and there were 10 in favour of the proposal, none against and 2 abstentions.**

Lis West was then invited to join the meeting as a Councillor, following her completing the Declaration of Acceptance of Offer and the Register of Interests.

#### 2. PUBLIC PARTICIPATION

Resident, Phillip Allen spoke regarding the new footpath at Penpol Boatyard. There were no official footpath signs at the Penpol end of the footpath, but there were at the other end. The Boatyard also appear to have extended an area of embankment by around 30 metres which seems to have been created by dredged mud and this had made the footpath difficult to use.

A Resident who lived nearby, said there had been recent falls/undercutting along the cliff face and this work has helped to stabilise the face.

**ACTION: Cllr Gordon to investigate and report back to next meeting where the item would be discussed further**

Cllr Langdon wished to raise an item in the public participation session which was not on the agenda. At the meeting held on 8<sup>th</sup> April 2013, minute 9822 – Hearing Loop, it was proposed and seconded that this work would be carried out on the Market Hall in accordance with a quotation received, this work had not been completed. Cllr Langdon asked for this to be looked into urgently. Cllr Kiernander advised that he understood that at a further meeting the then Parish Clerk had advised that this be put on hold until the outcome of the Property Working Groups work to lease the Hall.

**ACTION: Parish Clerk to obtain a copy of the quotation and subsequent meeting minutes**

**3. MINUTES OF PREVIOUS MEETING – 9<sup>TH</sup> SEPTEMBER 2013**

**DECISION:** Cllr Blake proposed that the minutes of the council meeting held on 9<sup>th</sup> September 2013, as circulated, be confirmed as a true record, and signed by the Chairman. This was seconded by Cllr C Kemp.

**4. DECLARATIONS OF INTEREST**

Cllrs M Kemp, Gordon and C Kemp declared an interest in Item 22 Property Working Party, and would leave the meeting for this item. Cllr Johnson also declared an interest in this item, she would stay in the meeting but would not comment on the item.

Cllr Richards declared an interest in Item 22 Review of Code of Conduct Decision Notice on Former Councillor and would leave the meeting for this item.

Cllr Carter declared an interest in Item 24 Small Grant Application.

**5. MATTERS FOR REPORT – MEMBERSHIP & ATTENDANCE ON OUTSIDE BODIES**

Cllr Richards advised that new Neighbourhood Watch signs had been delivered to Carnon Downs, these would replace the old ones but there would be several spare, if anyone can suggest sites for them please contact Cllr Richards.

Cllr Richards had attended the New Code of Conduct Briefing at Cornwall Council, there are potential changes which will be confirmed to the Parish Clerk in due course.

Cllr Smithies advised that a meeting had been held at Four Turnings with the intention to form a group to establish enhanced community hall facilities in Feock. Cllr Blake is sitting on this group. A public meeting is being held at 7.30 on Tuesday 26<sup>th</sup> November at the Feock Church Hall. A Small Grant Application is in the process of being submitted by the group.

**The Chairman thanked the members of the public who had spoken and explained their comments would be taken into account.**

**6. APOLOGIES**

Apologies had been received from Cllr R Andrew.

The Clerk read out a letter from Cllr Felton who had decided to resign from the Parish Council with effect from Friday 4<sup>th</sup> October 2013. The Clerk advised she would contact Cornwall Council Democratic Services to request the Carnon Downs Ward vacancy be advertised to start the process of filling the vacancy.

**ACTION: PARISH CLERK TO CONTACT CORNWALL COUNCIL**

Cllr Langdon said that he was very sorry that Sue Felton had decided to resign as she was an excellent Councillor and felt that the Council should write to her to thank her for her service.

**DECISION:** Cllr Kiernander proposed that the Parish Clerk write to Sue Felton to thank her for her service, this was seconded by Cllr Shankland.

**ACTION: PARISH CLERK TO WRITE TO SUE FELTON**

**7. CURRENT REPORTS**

**Cornwall Council**

Cornwall Councillor Chamberlain gave a detailed report to the meeting. It had been a very busy month regarding the budget decisions and Local Plan. 6% and 2% increases had been proposed on Council Tax, he advised he would prefer to see a 1 – 2% increase. Another proposal had been made to increase by 19% which would result in no budget/services cuts. The 'brown signs' that had been removed as part of the Feock Parish

de-cluttering exercise were still causing issues for those businesses who had them removed as part of the process. If brown signs were required by businesses, legislation stated they would need to re-apply under the new rules and these stated that the signs could only be sited in the village/town near to the business, not on main roads. Cllr Chamberlain would like the backing Feock Parish Council to go back to Cornwall Council to raise the problems that had occurred for the local businesses by these signs being removed. He felt there should have been a consultation carried out before and after the process to establish if any issues had been caused. The businesses involved were not made aware prior to the removal that the signs would be being removed. The Parish Council agreed fully that Cllr Chamberlain should raise the issue with Cornwall Council. It was agreed that a letter should be sent from Feock Parish Council to Cllr Bert Biscoe, Portfolio Holder for Transport to state that we felt consultation should have been carried out on this process and if the signs were in a tourism/rural area they should be allowed to stay on main routes. Cllr Shankland suggested a press release be drafted about these problems, this was agreed.

**ACTION: CLLR SHANKLAND TO DRAFT PRESS RELEASE**

**ACTION: PARISH CLERK TO DRAFT LETTER TO CLLR BISCOE**

There were traffic problems in Trolver Croft (speeding, size of construction vehicles) and Trevanion Park (speeding). Cllr Chamberlain has a tentative agreement from the majority of residents to take forward a 20mph restriction and width restriction proposal. Any proposed restrictions would need to go to consultation before being implemented. He was waiting for Ben Dickinson to return from leave before these issues could be progressed.

It was suggested that the Feock Neighbourhood Plan could possibly include policies relating to speed restrictions, size of construction vehicles (3.5 tonnes was suggested).

The appeal lodged regarding Mr Merrick's refused application to remove 3 Monterey Pines had been unsuccessful. There was a discussion regarding the issue of removal of unsafe trees. Cornwall Council had advised that there was guidance from Carrick District Council relating specifically to Monterey Pines. A copy of this would be obtained.

There was the same issue at Loe Beach where there were now several very large Monterey Pines which it was felt were becoming a safety issue. Cllr Chamberlain would like a statement from Feock Parish Council to raise this issue.

**ACTION: COUNCIL TO DRAFT STATEMENT RE MONTEREY PINES AT LOE BEACH**

There was confusion regarding how close to protected trees a new property/extension could be built. Cllr Richards had been following this up and would draft a response and circulate to the rest of the Council and Cllr Chamberlain, for the Parish Clerk to submit when this had been agreed.

**ACTION: CLLR RICHARDS TO DRAFT A RESPONSE AND CIRCULATE**

**Police Report**

The Clerk read out a report received from PCSO Tom Care (attached at Appendix A)

**8. REPORT ON FIRST PLANNING COMMITTEE MEETING & AGREE NEXT PLANNING COMMITTEE DATE**

Cllr Richards (Chair of Planning Committee) advised the first meeting had gone well, special thanks to Cllrs Kiernander and Smithies who had attended to ensure the meeting was quorate. There was one vacancy on the Planning Committee as Cllr Gordon had resigned due to other commitments, therefore a new member was required and it would be useful to have standby members.

**DECISION: Cllr Richards proposed Cllr Johnson sit on the Planning Committee, Cllr Smithies seconded. A vote was held and all present for, no against and no abstentions.**

There were 5 applications in total, 4 of which were recommended for approval, one recommended for refusal. This was the property at Stamps Hill, Trolver Croft that had issues with trees.

Cllr Richards suggested that Cllr West be involved in the Planning Committee, Cllr West said she would like some time to consider this.

Cllr Richards suggested that there should not be set meeting dates as if there were very few applications it would not be worth having a meeting to discuss them, the current process was for the Assistant Clerk to email the members and ask them for their opinions which would then be formed into a response and submitted to Cornwall Council. Meetings would be arranged when determined by the number of planning applications.

Cllr Richards has arranged a meeting to discuss planning processes at 2.30 on Wednesday 16<sup>th</sup> October at Circuit House, Truro with Andy England and Diane Boardman, all members were welcome to attend.

There had been no further developments with the Trevince site application.

## **9. NEIGHBOURHOOD PLAN**

Cllr Carter (Chair of Neighbourhood Plan) gave an update on progress with the project. To enable Katie Cooke's contract to be stretched until the end of April 2014, her days per week had been reduced from 3.5 to 2, it had been agreed with Katie that she would no longer produce the highlight reports each week and instead the Clerk would keep notes of Management meetings held on Tuesdays with actions. This would free up Katie to work on more specialised areas of the project.

The Housing Needs Survey had now been issued and the deadline for return was Wednesday 9<sup>th</sup> October. The Focus Groups were busy evidence gathering and this would, together with the results of the Housing Needs Survey form the basis of the questions for the Community Questionnaire (being sent out 18<sup>th</sup> November). The Focus Groups were now mostly meeting weekly and the Steering Group monthly.

Cllr Carter felt the project was going well. It was acknowledged that the original timescale agreed by the previous Council was extremely ambitious, most other Councils were allowing 18 months to 2 years, where as our original timescale was 6 months. Cllr Carter pointed out that Katie was not employed to complete the final plan, but the end of her contract would be with the production of the Draft Plan. Cllr Shankland said that although Katie was doing an excellent job, he was concerned that her specialist skills were still not being fully utilised and that we would not have the list of technical documents/reports completed by the end of her contract. The Chairman asked the Parish Clerk to find out from Cornwall Council and Locality Funding if any further funding was available past the end of April 2014. Cllr Carter to circulate the revised Project Plan.

The Chairman felt that Cllr Carter had done an excellent job of getting this project back on track.

**ACTION: PARISH CLERK TO INVESTIGATE FUNDING**

**ACTION: Cllr CARTER TO CIRCULATE REVISED PROJECT PLAN**

## **10. REPRESENTATION ON OUTSIDE BODIES**

Cllr Johnson has asked the Clerk to find the list of outside bodies that the Council is represented on. Cllr Richards and Smithies advised this list would be in the AGM minutes or the minutes of the meeting following it.

**ACTION: PARISH CLERK TO FIND LIST OF OUTSIDE BODIES**

## **11. LOCAL WARD REPORTS**

**Feock** – Cllr Johnson welcomed Cllr West as a Feock Ward Councillor. The Church now had an improved car park and the hall was being used as a community facility. Cllr Blake suggested that the Council write to the PEROCHIAL Parish Church to say how pleased we were with the new facility for the village.

### **ACTION: PARISH CLERK TO DRAFT A LETTER TO PEROCHIAL PARISH CHURCH**

A resident had complained regarding the issue with weeds/moss in Wellington Plantation. The Clerk advised that she had been into Wellington Plantation and the pavements did have a lot of moss growing on them. We have already spent money this year on moss/weed killing specifically in this area and there was no further money available in this year's budget. The Clerk to write to the resident to advise them of this and that we would consider additional funds if they were available to look at the issue in 2014/15 budget.

### **ACTION: PARISH CLERK TO CONTACT RESIDENT**

Parking alongside the Feock Park had been an issue. The brambles had now been removed from around the seating areas in the park. This did not appear to be covered in any contract and was being done by a resident. The Parish Clerk to check and include when arranging new contracts.

### **ACTION: PARISH CLERK TO INCLUDE IN NEW CONTRACTS**

**Devoran** – Cllr Shankland reported that residents were reporting speeding issues, and had asked why there was a variable speed limit in Devoran. There were overgrown verges leading from Carnon Gate towards the mini roundabout towards the school. There was congestion on Market Street and yellow lines had been suggested, although this would need consultation before being implemented by Cornwall Council.

The Chairman asked the Clerk to speak to the Contractor regarding the overgrown verges. Cllr Carter advised that these verges had now been cut back but it would be useful to have a gravel footpath on the verge so that children could walk on it, even when the grass was short they could not walk on it due to it being wet. It was suggested this could be included in the Neighbourhood Plan under sustainable transport. Cllr Chamberlain is looking into how footpaths such as this can be installed at a cheaper cost.

Parking was becoming hazardous around the 'z' bend by the Old Quay Inn, especially on Friday nights. Cllr Shankland to contact CORMAC regarding this.

### **ACTION: CLLR SHANKLAND TO CONTACT CORMAC**

There was a discussion regarding reduced visibility at the roundabout at the bottom of Carnon Downs Hill, Cornwall Council had advised the level of visibility was acceptable.

### **Carnon Downs – Chairman**

A resident on Quenchwell Road had been asked to cut back their hedge as it was overhanging the footpath. They had done this but had then received a letter from CORMAC to advise it had not been cut back enough, if they did not prune it further then CORMAC would do this and charge them. The Chairman had tried several times to contact Peter Tatlow without success and phone calls had not been returned, a complaint had been lodged regarding this.

Cllr Langdon had reported to the Parish Office that a hedge on Old Carnon Hill needed to be cut back as it was overhanging the roadway where there was no pavement. The Parish Clerk advised that she had written to the Occupants to ask them to do this.

## **12. SOUTH WEST WATER FUTURE PROGRAMMES CONSULTATION**

This item was deferred from the previous meeting and the consultation deadline for response had now closed.

**13. ROADS & TRANSPORT ISSUES – LETTER RECEIVED FROM MILESTONE SOCIETY**

There were 5 finger/signposts in total in the parish that needed restoration. It was agreed for the Parish Clerk to seek quotes from contractors for the restoration of these. Members to also seek volunteers if possible to assist with refurbishment.

**ACTION: PARISH CLERK TO OBTAIN QUOTATIONS**

**14. SPEEDING ISSUES (POINT ROAD, THE OLD TRAM ROAD & QUAY ROAD, DEVORAN)**

A letter had been received from The Restronguet Creek Society regarding speeding issues. Cllr Richards proposed that the issue of speeding in the parish be looked at as a whole as part of the Neighbourhood Development Plan. There were also issues with speeding near Penelewey that affected our parish residents. There was a discussion regarding traffic calming measures.

**15. PROVISION OF DOG BINS**

The Parish Clerk advised that Cornwall Council had advised that a very good business case was needed for them to provide additional dog bins due to the cost of installation and emptying. Replacement 'fines' signs were available and Cornwall Council would look to install a new one on Devoran Quay. The Parish Clerk was asked to find out how much it would cost the Parish Council to pay for a new dog waste bin plus the emptying.

**ACTION: PARISH CLERK TO FIND OUT COSTS**

**16. FOOTBALL GOAL POSTS – DEVORAN PARK**

The Parish Clerk advised that a resident had asked if it would be possible to provide Football goal posts in Devoran Park. He was willing to sponsor these in some way. There was a discussion regarding the way the current park was used, if it would be suitable to have goal posts in the park and would this affect the flexibility of its use. The Clerk advised that an enclosed type goal was required to make it easier for the children to play, she had been advised against using a net as these got easily torn. Wooden enclosed goal structures were available but were expensive. It was agreed for the Parish Clerk to find out from the resident exactly how much/what type of sponsorship he was volunteering before the item was discussed further. There was a discussion regarding sporting facilities in Devoran, Cllr Johnson advised that the School had tried unsuccessfully to have use made of their playing fields outside of school time.

**ACTION: PARISH CLERK TO CONTACT RESIDENT**

**17. "OUR PLACE!" FUNDING**

Information regarding this funding had been circulated, if we wished to take part we needed to register our interest by email. Someone would be needed to write a bid and we also needed to find out if there were time restrictions on submitting the bid and spending any funding. Euan McKliment may be able to advise on bid writing processes.

**ACTION: PARISH CLERK TO FIND OUT DEADLINES FOR FUNDING**

**18. HERITAGE LOTTERY FUNDING FOR MEMORIAL PARKS**

Cllr Smithies advised that the Devoran Park was donated by the returning veterans from WW1. There were WW1 war memorials in Devoran Churchyard and also Feock Churchyard. Cllr Smithies asked the Council for agreement to put in a bid for funding for the maintenance of these, this was agreed. Cllr Smithies had drafted the bid, up to £10K was available but this needed to be match funded. There was also a suggestion that funding could be used to rename the local footpaths with local names rather than just numbers. Cllr Johnson commented that she would like a new footpath guide produced as part of the Neighbourhood Plan work.

**ACTION: CLLR SMITHIES TO DISCUSS MATCH FUNDING WITH PARISH CLERK**

Cllr Richards advised that there were names missing from the war memorials in the Parish, it was agreed that this research work be part of the bid as the deadline was shortly. The children in the village could also be included in this project work.

#### **19. BIKE RACKS IN THE PARISH**

Cllr Shankland had been looking into suitable sites for these. The best site in Devoran would be by the postbox on Greenbank Road. A local builder had volunteered to install this for free. The 'hoops' could be obtained for around £50 each. Cllr Gordon asked for a budget of £200 maximum to obtain these hoops. We also needed to find out who owns the land by the postbox.

**DECISION: CLLR RICHARDS PROPOSED £200 BE ALLOCATED AND THIS WAS SECONDED BY THE CHAIRMAN.**

Cllr Richards had spoken to Sue Felton of Carnon Downs Village Hall who had advised that there was a possibility of siting a bike rack in the car park, however this would not be until the renovation work on the hall had been completed.

#### **20. GOVERNANCE WORKING PARTY**

The new Planning Committee had now been formed. The Chairman suggested that the Finance & General Purposes Committee be a Working Party. If it was a Committee then it would be a public meeting with minutes required. Due to the nature of the discussions, most of this would be confidential and the public would not be able to sit in on the meetings in any case. This group would not make decisions but would bring recommendations back to the full Parish Council meetings.

**DECISION: IT WAS AGREED FOR THE CHAIRMAN TO DRAW UP TERMS OF REFERENCE AND CIRCULATE TO ALL COUNCILLORS FOR THE NEXT MEETING**

#### **21. PROPERTY WORKING PARTY**

##### **Feock Reading Room**

Cllr Richards advised that a rent review was due on the Reading Room in May 2013 but this had not been completed. Cllr Richards proposed that Ewan Abram Moore be asked to quote for the work to remove the tree debris etc. from the back of the Reading Room as this was a condition of the lease and up to £100 be made available for this work to be completed.

**DECISION: CLLR SMITHIES PROPOSED MATT GUNN BE USED FOR THE RENT REVIEW APPRAISAL, THIS WAS SECONDED BY THE CHAIRMAN**

**DECISION: CLLR RICHARDS PROPOSED THAT £100 BE MADE AVAILABLE FOR THIS WORK, SECONDED BY CLLR SMITHIES, A VOTE WAS HELD AND ALL WERE IN FAVOUR.**

##### **Market Hall Lease**

The Chairman and Cllr C Kemp left the meeting as they had declared an interest in this item.

Cllr Smithies took the Chair as the Vice Chairman was absent. The draft Heads of Terms were now with the Parish Council and the Pre-School, this was still at the negotiation stage. A 5 year repairing lease was being proposed. Cllr Shankland asked if the hall would be able to be sub-let, Cllr Smithies advised this was currently being negotiated. We needed to be careful regarding competing with other village hall hire facilities. Any comments/queries on the Heads of Terms to be directed to Cllrs Smithies or Richards. Cllr Smithies hoped to be able to bring the lease proposal to the next Council meeting. There was also discussions about the tenant renting the small office attached to the main hall prior to moving in to help with the move, due to confidential records regarding children being held there a new lock would be needed on this door.

**ACTION: PARISH CLERK TO CIRCULATE HEADS OF TERMS TO ALL MEMBERS**

The Chairman and Cllr C Kemp returned to the meeting.

**22. NEW ACCOUNTING PACKAGE**

The Parish Clerk advised that she intended to transfer all the Council's financial records onto an online software system Clearbooks (details had been circulated with the agenda). This would enable more transparency of the finances and profit and loss, balance sheets and actuals v budget reports to be produced for the Council. The Clerk would bring a report showing actuals v budget to the next meeting. All agreed this would improve the financial record keeping and this system should be used.

**23. SMALL GRANT APPLICATION**

Cllr Carter had registered an interest in this item and would therefore not take part in any discussions. A small grant application from Devoran Parochial Church Council for £100 had been received.

**DECISION: CLLR RICHARDS PROPOSED THIS BE GRANTED, SECONDED BY CLLR BLAKE.**

**24. FACEBOOK ACCOUNT FOR FEOCK PARISH COUNCIL**

The Parish Clerk suggested it would be a useful communication tool for the Council to set up a Facebook account and use this to signpost people to the website minutes, agendas etc. It could also be used to make residents aware of useful information regarding council services, recycling etc. Helston Town Council's Facebook page was a good example of the type of information the Parish Clerk wished to use our page for. The Parish Clerk also suggested we link this to a Twitter page (an unknown person had already set up a FPC twitter account but it was blank), this could be done so that Twitter automatically updated when Facebook was updated, therefore not creating any additional work. It was agreed for the Parish Clerk to set these up. There was a blank Facebook page for the Council and Cllr Shankland would let the Parish Clerk have the log in details so she could update it.

**ACTION: CLLR SHANKLAND TO ADVISE CLERK OF LOG IN DETAILS AND CLERK TO UPDATE FACEBOOK PAGE**

**25. COMMUNITY NETWORK PANELS**

The Chairman proposed this item be deferred to the next meeting.

**ACTION: PARISH CLERK TO ADD TO NOVEMBER AGENDA**

**UNDER THE S100A LOCAL GOVERNMENT ACT 1972 (as amended) MEMBERS OF THE PUBLIC LEFT THE MEETING.**

**26. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT**

The Clerk had produced a list of accounts for payment for September and this was passed to the Chairman for approval. The Clerk gave a short financial report (attached at Appendix B).

Cllr Carter left the meeting.

**27. REVIEW OF PARISH OFFICE WORKING PRACTICES**

Cllr Gordon advised that Cllr Andrew had advised her this would be dealt with by the Finance & General Purposes Committee/Working Group. The Parish Clerk circulated timesheets that she had introduced for herself and the Assistant Clerk to enable her to monitor time being worked and any additional time would be taken as time off in lieu, rather than paid. The Parish Clerk is also monitoring annual leave to ensure this is taken before the end of March to avoid any carry over of leave or period of the office being closed to enable leave to be taken. The Chairman advised that the Parish staff would be office based and have set working hours/office opening hours.

Cllr Langdon requested that the meeting be adjourned as the 3 hour time limit had now been reached. The Chairman advised that the meeting needed to continue to deal with important business. Cllr Langdon left the



meeting. Cllr Kiernander proposed that the standing orders be suspended to enable the important business to be concluded. All present agreed with this proposal.

**28. INTERNAL AUDITOR**

The Chairman advised that CALC were looking to appoint a new internal auditor and would advise us when they had done so.

**29. ANY OTHER BUSINESS**

There being no further business the meeting closed at 10.45pm.

**DATE OF NEXT MEETING: MONDAY 4<sup>TH</sup> NOVEMBER 2013, The Church Hall, Feock at 7.15pm.**

## **FEOCK PARISH COUNCIL POLICE REPORT 02/10/13**

## **APPENDIX A**

There were 5 reported crimes within the Parish for September 2013;

1. GT/13/1730 – A39 Carnon Downs, Truro, a drink driver was stopped and has been charged.
2. GT/13/1731 – ABH, in a domestic setting that did not get to court.
3. GT/13/1736 – Burglary, Carnon Downs. Between 21/08/13 and 08/09/13. An odd burglary in which a computer mouse & some speakers were stolen, the burglars accessed the property using a ladder left lying around & then proceeded to enter the property, leaving high value items behind.
4. GT/13/1903 – Theft of a windsurfing sail mast on Saturday 28th September between 16:30 & 17:30 hours from Loe Beach.
5. GT/13/1911 – Catalytic converter was stolen from a motorhome stored at The Barn, Lower Penelewey.

During September the police received 25 calls from the public that resulted in logs being created. Of the 25 calls about half were road related incidents and the others related to domestic incidents, one log of interest was reported on Thursday 12th September at 19:49 hours on the A39 Carnon Downs bypass where two 10/11 year old boys were reportedly throwing things onto the road. Police attended and were unable to locate the boys and there were no other reports from members of the public and there have not been any since.

Catalytic converter theft is currently on the rise and 3 catalytic converters have been stolen from the Penelewey during August/September of this year. They are hugely desirable as they are easy to remove from vehicles and can fetch hundreds of pounds when sold for scrap.

## **PARISH CLERKS FINANCIAL REPORT**

## **APPENDIX B**

All accounts and invoices back to April 2013 had been checked and entered into new accounting system (Clearbooks), and a bank reconciliation on the General account had been completed and this balanced. This work was 98% complete, it had taken longer than expected due to current records being partly handwritten and partly on Excel.

The general bank account had a balance of £54,568.

Profit & Loss - this month in profit £52,557, due to £52,295.83 precept from Cornwall Council and HMRC VAT payment £1495.93.

Next month I will provide an Actual v Forecast report. However, income appears to have covered expenses up to this point, I am not aware of anything that would cause an issue at this stage.

FPC are currently owed £1680.25

This includes:-

£850.25 – maintenance charge for portion of Market Hall, needs reviewing, need to find evidence of where this figure has come from.

£650.00 – Reading Room rent 2013/14

FPC owe £1,953.98 (see Accounts for payment list)