

**MEETING NO.- 1182**

**Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 5<sup>th</sup> September 2017 at the Parish Council Office, Devoran at 7.15pm**

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	R Richards	I MacDonald	L Morgan-Lundie
	C Kemp	B Thomas	R Andrew
		S Parker	C Blake

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer  
Cornwall Councillor Martyn Alvey  
3 members of the public

CHAIRMAN: Councillor Andrew (Vice Chairman)

**1. INTRODUCTION BY CHAIRMAN**

Cllr Johnson welcomed everyone to the meeting.

**2. APOLOGIES**

Apologies had been received from Cllrs Johnson, Lightfoot, Allen, Hambly-Staite and Brickell

**3. APPROVAL OF MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> JULY 2017**

Cllr MacDonald commented that in relation to the item about the Feock Reading Room which read "*Cllr Allen asked if other Councillors had received comments from residents about what the Parish Council was planning on spending the Feock Reading Room funds on and if spending by ward had been mentioned*". There was no response minuted and he understood that the response to this question was that there had been no comments from residents received.

**RESOLUTION: CLLR ANDREW PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> JULY 2017 AS CIRCULATED BY THE CLERK BUT WITH THE ADDITION FROM CLLR MACDONALD, BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR KEMP AND WAS CARRIED UNANIMOUSLY BY THE MEETING.**

**4. DECLARATIONS OF INTEREST**

Cllr Andrew gave the following statement:- "I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

Cllr Andrew also declared an interest in Item 16 as he was a technical adviser to the Flood Forum. It was agreed for Cllr Richards agreed to chair Item 16.

**5. PUBLIC PARTICIPATION**

There were 3 members of the public in attendance. Mr & Mrs S from Carnon Downs were at the meeting regarding their son as they had been unable to secure a school place for him at one of the 3 local schools, they had lived in Carnon Downs for 8 years and had appealed through the Council's Appeal process but did not hold out a lot of hope. They had spoken to Cllr Alvey and felt that the offer of a place at Truro

Learning Academy was inappropriate as was the suggestion to put their 4 year old son on a bus or taxi to get him to school each day. They moved to Carnon Downs a number of years ago to be part of the community and because they liked the local schools. Their daughter had attended Kea Primary School and they wished their son to also go to that school as well. If there is anything at all the Parish Council could do to help them secure a place at a local school they would be very grateful.

CLlr Kemp said she would raise the issue with Paul Renowden from Cornwall Council Education at the meeting next week and would also raise this with the new head of Devoran School. Councillors had also spoken to our local MP Sarah Newton in the past regarding lack of places at Devoran School in relation to the number of new houses being built in the parish. The Parish Council had also previously raised concerns with Planning regarding the lack of infrastructure when lots of new houses were being built in the parish and the local area but without any new school places or Doctors Surgeries being created.

**RESOLUTION: CLLR RICHARDS PROPOSED THAT CLLR KEMP TAKE THIS ISSUE FORWARD WITH EDUCATION ON BEHALF OF THE PARISH COUNCIL, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.**

Another member of the public attended the meeting to listen to the discussion and business and did not wish to speak on any matter.

## **6. CLERKS UPDATE FROM PREVIOUS MEETING**

### **CIL consultation**

The Parish Council have responded to the consultation (a copy has been circulated).

### **Feock Reading Room monies**

The August Finance & General Purposes Committee meeting was not quorate, therefore this item has not been discussed a new date for the meeting needs to be agreed (it is hoped this can be done at the FPC meeting for sometime in September).

### **Business Plan**

The Chairman and the Clerk had drafted a Business Plan, again this was to be discussed at the Finance & General Purposes Committee and will be carried over to the September Finance meeting.

### **Japanese Knotweed**

The Clerk had given the landowner a copy of the Cornwall Council leaflet regarding controlling Japanese Knotweed as there was a report that a plant that looked very like this was growing on Greenbank Road on privately owned land.

### **External Audit**

Due to the sale of the Reading Room more information is required on the sale of this asset by the External Auditors, we have provided this and they have now asked for more information which is being provided.

### **Tree Preservation Order – Freedom of Information Act request**

The Clerk had requested details of breaches of TPOs in the last 3 years in the Parosh and the details of the FOI response to this has been circulated to all Councillors and the issue is being taken further by CLlr Alvey.

### **Chycoose Beach cutting back**

Cormac will be repairing the drainage culvert shortly and Cllr Allen has met with them regarding fencing and possible concrete base for a bench seat. It is hoped that Cormac will be funding the cost of the fencing rather than the Parish Council.

### **A39 Footpath verge cutting**

This has been cut back and the Clerk and Cllr Allen will be speaking to our contractor to establish the required number of cuts required annually.

### **Tregye Road Mulch clearing**

Following Cllr Alvey's intervention, Cornwall Council will be funding the clearance work to remove the mulch/leaves from the junction with Point Road down to Tregye College. It was noted this work had been started this week.

### **Community Speedwatch**

Following an appeal on Facebook we have been given a tripod to hold the speed gun by a local resident, a Dictaphone is yet to be purchased. Two new volunteers have come forward recently, one from Devoran and one from Carnon Downs.

### **Devoran Lunch Club**

The day for the lunch club is being reviewed by the group due to another activity on that day.

### **Boundary Commission Review**

A response had been compiled on behalf of the Parish Council and submitted.

### **NALC Star Council Award**

The Parish Council had been long listed for Council of the Year and were waiting to hear if we had been shortlisted.

## **7. MATTERS FOR REPORT**

Cllr MacDonald and Cllr Brickell had attended Cornwall Council planning training and found this very useful.

## **8. CURRENT REPORTS**

### **Cornwall Council**

Cllr Alvey said that recently there was a serious accident at the cycle path crossing at Carnon Bridge from the Bissoe Trail, a number of residents had since raised their concerns about the safety of the crossing. This safety issue had been featured on the Laurence Reed show on BBC Radio Cornwall together with the issue of wearing cycle helmets. Cllr Alvey had met today with Viv Bidgood from Highways to agree a number of measures to improve the crossings safety. The main one being the cutting back of the vegetation around the crossing to improve the sight lines for both cyclists and motorists, the white lines will be repainted, it was noted that one of the lines had worn away, Cornwall Council are considering putting a broken white line in the middle of the road to make it more obvious to cyclists that this is a busy two way road, there were also improvements planned to the warning signs on the road of the cycle crossing coming up.

Cllr Alvey said he had been involved with residents in relation to the MMO application for a residential barge at Point, the barge was currently moored at Penpol Boatyard. The application was to moor the barge out across the channel, the residents were aware of what was being planned and were objecting to the MMO regarding this application. Restronguet Creek Society had written an excellent submission, the Regatta were also putting in an objection and it was hoped that the Parish Council would also be submitting a comment in objection. Cornwall Council's view was that planning permission was also needed and had yet to be applied for. Cornwall Council Planning have now put in an objection and the Maritime Office would also be putting in an objection. The way the barge was having to be moored due to its size would mean it would block the navigable channel and block the path up to Penpol Pond.

Cllr Richards said that this application would be discussed at the Planning Committee next Monday and the Council's comment would be agreed at that meeting.

Cllr Alvey said he had funding available from the Community Chest money, so far he had awarded £250 to Carnon Downs to help fund their Christmas Lights and tree so still had some funding left for local groups.

The Arch Hill roundabout works had been put on hold in definitely. There was also a report going to Cabinet tomorrow regarding strengthening the powers of Community Network Panels.

### **Devon & Cornwall Police**

The Clerk reported that the latest figures available for the area are for June and can be accessed via this link <https://www.police.uk/devon-and-cornwall/CIOS.4065/crime/+LCXfe2/>

There were 16 reported crimes in June, broken down as follows:

Carnon Downs x 9, Devoran x 1 and Feock x 6 crimes

1. Carnon Downs - near to Tregye College, **Other theft** - Investigation complete; no suspect identified
2. Carnon Downs, Quenchwell Road – **Other theft** - Investigation complete; no suspect identified
3. Carnon Downs, Parcancreeg – **Criminal damage & arson** – under investigation
4. Carnon Downs, Staggy Lane – **Public order** – under investigation
5. Carnon Downs, Gig Lane – **Criminal damage & arson** – local resolution
6. Carnon Downs, Gig Lane – **Other theft** – unable to prosecute
7. Carnon Downs, Carnon Crescent – **Anti Social Behaviour** - Details, case timelines and current statuses
8. Carnon Downs, Carnon Crescent – **Anti Social Behaviour** - Details, case timelines and current statuses
9. Carnon Downs, Carnon Crescent – **Anti Social Behaviour** - Details, case timelines and current statuses
10. Devoran – near to Park, **Anti Social Behaviour** - Details, case timelines and current statuses are not provided for anti-social behaviour.
11. Feock – Green Close, **Anti Social Behaviour** - Details, case timelines and current statuses are not provided for anti-social behaviour.
12. Feock – Loe Beach, **Anti Social Behaviour** - Details, case timelines and current statuses are not provided for anti-social behaviour.

13. Feock – near to Church parking area - **Violence and sexual offences** - Unable to prosecute suspect
14. Feock – Elm Grove - **Violence and sexual offences** - Unable to prosecute suspect
15. Trolver Hill – **Violence and sexual offences** – currently under investigation
16. Trolver Hill – **Other Theft** - Investigation complete; no suspect identified

It was agreed to raise the issue of the categories of these crimes at the next Police Liaison Meeting and also at the Community Network Meeting as these categories were very alarming. The Clerk would contact the Community Engagement Officer for the area regarding this as well.

## 9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Clerk gave the following financial report.

### Outgoings to be paid since the last meeting including

Including:

Repairs to Fourturnings Bus Shelter and zip wire at Feock	£1,090.00
2 <sup>nd</sup> cut of Parish footpaths and weed killing to Devoran roundabout	£1,622.00
Park grass cutting	£2,826.00
Building regulations applications fees re Micro Library alterations	£309.00
	<b>TOTAL £14,609.70 (ex VAT)</b>

### Income invoiced/received since last meeting

2mths rent from Pre-school	£1,833.32
2mths rent from Small office	£430.00
Utilities contributions from Pre-School	£994.60
	<b>TOTAL £3,293.77</b>

### PROFIT & LOSS YTD

Total Income	+£62,104
Total Expense	-£38,887
Profit/Loss	+£23,217

## 10. LOCAL WARD REPORTS

### Feock

Cllr Blake said the drains in Feock still had not been unblocked. A 12" pipe on one of the drains had now become completely blocked and causing water to pour down a driveway which would in the winter be dangerous if it froze. There was vegetation growing out over the road from hedges throughout the village, the piece of road by the one way system/Reading Room was particularly bad. The Clerk would write to the land owners to ask them to cut their hedges back. There was no footpath sign at the end of the footpath by the Park which caused for confusion for walkers, the Clerk would arrange for a new sign to be put up. The aluminium sign at the other end was being taken down to see if it could be repaired.

Cllr Blake said there were ongoing issues with the occupants of the neighbouring properties near to the Reading Room and the Police had been in attendance. Cllr Blake commented that there is a section of wall by the Village Hall which is leaning out, Cllr Blake would take a photo so this could be raised with Highways to try to establish whose responsibility it is.

Cllr Morgan-Lundy said that there were sometimes problems with cars parking on the road by the new Tea Rooms and this was dangerous for other road users. Cllr Richards had raised this before with the owner of the tea room who had put up signs asking people not to park there to try to stop this happening.

#### **Carnon Downs**

Cllr Richards said there had been ongoing issues of flooding in Forth Coth where when there was heavy rain as instead of running down the road it runs up and over the pavement as the kerbs are very low. There is a problem with one of the drains as lots of dirty water comes pouring out of it, faster than it is going in which appears to show a problem, Cormac had confirmed that the drains would be cleansed in October and it was hoped this would help resolve the drain problem and if it did not further investigations would be carried out.

Cllr Richards said that recently the Carnon Downs Community Association had been formed and they are organising a Halloween Evening and also a Promises Auction to raise funds towards the Christmas Lights and trees for the village.

#### **Devoran**

Cllr Thomas said that it was disappointing that the 20mph zone had not yet been implemented in Devoran. The Clerk would chase this up with Cormac.

#### **11. ELECT NEW MEMBERS OF ACCESS & AMENITIES AND PLANNING COMMITTEE AND FINANCE & GENERAL PURPOSES COMMITTEE**

The Clerk said we needed to formalise the proposal for Cllr MacDonald and Cllr Parker to swap Committees and also there was a vacancy on the Finance & General Purposes Committee which Cllr Brickell had said he would be happy to fill.

**RESOLUTION: CLLR KEMP PROPOSED THAT CLLR MACDONALD BE ELECTED TO THE PLANNING COMMITTEE AND LEAVE THE ACCESS & AMENITIES COMMITTEE, AND THAT CLLR PARKER BE ELECTED TO THE ACCESS & AMENITIES COMMITTEE AND LEAVE THE PLANNING COMMITTEE, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.**

**RESOLUTION: CLLR THOMAS PROPOSED THAT CLLR BRICKELL BE ELECTED TO THE FINANCE & GENERAL PURPOSES COMMITTEE, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.**

#### **12. REVIEW TERMS OF REFERENCE FOR PLANNING COMMITTEE AND ACCESS & AMENITIES COMMITTEE AND AGREE TERMS FOR THE FINANCE COMMITTEE**

The Clerk advised that the Terms of Reference had not been reviewed for a number of years and therefore it would be good practice to review them to ensure they were up to date. Cllr Richards commented that the Carnon Downs Local Development Order was mentioned in the Planning terms but this was not currently a 'live' document. Cllr Richards had asked the Planning Forum to look at LDOs. Cllr MacDonald felt that the terms for the Access & Amenities and Planning Committee should be harmonised, for example a minimum of 6 members with the quorum numbers being 4 for both committees. Finance Committee would ideally be a minimum of 5 with a quorum of 3.

**RESOLUTION: CLLR KEMP PROPOSED THAT THE INDIVIDUAL COMMITTEES UPDATE THE TERMS OF REFERENCE INCLUDING THE PROPOSED NEW COMMITTEE QUORUM NUMBERS AND BRING THESE BACK TO THE NEXT PARISH COUNCIL MEETING FOR RATIFICATION, SECONDED BY CLLR MORGAN-LUNDY AND CARRIED UNANIMOUSLY.**

### **13. ACCESS & AMENITIES COMMITTEE REPORT**

#### **Old Carnon Hill access**

Cllr Richards said this issue had been raised by Cllr Brickell who unfortunately was unable to attend the meeting this evening. Cllr Richards reported that a resident has taken down a Cornish hedge on Old Carnon Hill and rebuilt it and it was now narrower and had actually widened the road. It had been queried whether this work should be reported to Planning Enforcement but Cllr Richards felt that this was not worth taking up Planning Enforcements time with as he did not feel it was doing any harm and had actually improved access on the road. Cllr Brickell strongly felt that a pavement should be installed on Old Carnon Hill to improve pedestrian safety. There was a bend where there was no pavement, the potential for a pavement had been investigated before but not been progressed as we had been advised that the road was not wide enough to enable a pavement to be installed. The possible solution that had been suggested to slow traffic was to remove the white line in the middle of the road which gave the impression to drivers of the road being narrower than it actually was. There was also a cottage wall there which would be in the way of a pavement. The speed humps also caused cars to try to swerve around them and potentially into pedestrians and possibly if two sets were removed this may remove this danger but could also mean the traffic speeded up.

**RESOLUTION: CLLR RICHARDS PROPOSED THAT THIS ISSUE IS TAKEN ON AND INVESTIGATED BY THE ACCESS & AMENITIES COMMITTEE AND THEN BROUGHT BACK TO FULL COUNCIL, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.**

#### **Safety of cycle path and crossing of Carnon Bridge road**

Cllr Alvey had reported on this issue earlier in the meeting said he was satisfied that everything that could be done to improve the crossing would be done very soon.

#### **F.A.S.T. Project**

Cllr MacDonald said that regarding the 20mph zone this was all in hand and we were waiting for Cornwall Council to take this forward.

Carnon Downs highways project – this was being progressed by Cornwall Council and we were awaiting final project documentation for consultation to be carried out, this was waiting on staff availability.

The Forth Coth planters consultation had finished and the favourite amongst residents was the black and gold design. This would be discussed at the Access & Amenities Committee and the Clerk would provide prices and options for this design of planter.

There were now 4 individuals fully trained in Community Speedwatch. We were waiting for the locations for speed checking to be approved by the Police and also DBS checks to be completed. Locations had to be approved for suitability and also volunteers would be covered by the Police insurance. There were also another 4 volunteers yet to be trained.

The Clerk commented that the Parish Council would be having a display at the forthcoming Truro Day to promote the Feock trails project.

#### **Transport Scheme**

The Clerk advised that we had been quite short of volunteer drivers over the Summer holiday period and a Transport focussed week would be held next week, w/c 11<sup>th</sup> September, with a poster campaign, drop in sessions for volunteers and potential new users of the scheme, Facebook and website advertising and also an advert in the West Briton volunteer section.

### **Health & Wellbeing project**

Cllrs Allen and Hambly-Staite had met again with Truro City Council and the NHS and the Clerk would be going on a joint fact finding trip to Frome on Tuesday 26<sup>th</sup> September with others from this project as Frome had a similar health and wellbeing project up and running. The Clerk would report back to the Council on this.

### **14. PLANNING COMMITTEE REPORT**

Cllr Richards was not at the last meeting as he was away and the meeting was chaired by Cllr Allen who was not at today's meeting, the next Planning Committee meeting was being held on Monday 11<sup>th</sup> September with 18 applications on the agenda.

### **15. POINT QUAY ASSOCIATION REPORT**

Cllr Allen was not present so there was no report.

### **16. MEMBERSHIP OF COMMUNITY FLOOD FORUM**

Cllr Richards chaired this item as Cllr Andrew had declared an interest in this item. The Council considered joining the Community Flood Forum which was available free of charge.

**RESOLUTION: CLLR THOMAS PROPOSED THE PARISH COUNCIL JOIN THE COMMUNITY FLOOD FORUM, SECONDED BY CLLR RICHARDS AND CARRIED UNANIMOUSLY.**

Cllr Richards suggested that the Parish Council consider financially supporting the Flood Forum.

**RESOLUTION: CLLR THOMAS PROPOSED THAT FINANCIAL SUPPORT OF THE COMMUNITY FLOOD FORUM BE AN AGENDA ITEM ON THE OCTOBER PARISH COUNCIL MEETING, SECONDED BY CLLR KEMP AND CARRIED UNANIMOUSLY.**

### **17. SUSTAINABLE COMMUNITIES ACT**

The Council felt that our Neighbourhood Plan would give us the tools to put into place projects for our communities.

### **18. TREE PRESERVATION ORDERS**

Cllr Blake said that over the Summer trees have been cut down at Pill Creek, a very large Fir tree has been taken down and this has made a big impact on the landscape, permission had been given to take down the Fir to protect the Oak tree that it was growing very near to, however now the Oak tree has been taken down as well. A number of substantial trees that had been taken were not TPO protected as they were not viewed to be at risk. Cllr Alvey gave an update on the potential enforcement action. Cllr Blake thanked Cllr Alvey for his enormous support with this issue.

**RESOLUTION: CLLR RICHARDS PROPOSED THAT THE CLERK FIND OUT THE PROCESS FOR PUTTING EMERGENCY TREE PRESERVATION ORDERS IN PLACE, SECONDED BY CLLR BLAKE AND CARRIED UNANIMOUSLY.**

### **19. BUSINESS PLAN WORKSHOPS**

It was agreed that the Clerk would circulate the draft of the business plan to all Councillors, this had not yet been looked at by the Finance & General Purposes Committee so was the first draft.

There being no further business the meeting closed at 9.15pm.

The next meeting would be held at 7.15pm on Monday 2<sup>nd</sup> October 2017