

## MEETING NO. 1203

### Minutes of the FEOCK PARISH COUNCIL ACCESS & AMENITIES COMMITTEE MEETING held on Thursday 26<sup>th</sup> April 2018 at the Parish Council Office, Devoran at 7pm

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	P Allen	B Thomas	K Hambly-Staite
	R Brickell	C Johnson	L Morgan-Lundie (in part)

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor Allen

#### 1. INTRODUCTION

The Chairman welcomed everyone to the meeting. It was noted that Cllr Morgan-Lundie would have to leave the meeting early.

#### 2. APOLOGIES

Apologies had been received from Cllr Parker.

#### 3. MINUTES OF PREVIOUS MEETING HELD ON 25<sup>th</sup> JANUARY 2018

**RESOLUTION: CLLR THOMAS PROPOSED THE MINUTES OF THE MEETING HELD ON 25<sup>TH</sup> JANUARY 2018 BE APPROVED AS ACCURATE AND SIGNED BY THE CHAIRMAN, SECONDED BY CLLR HAMBLY-STAITHE AND CARRIED BY THE MEETING.**

#### 4. DECLARATIONS OF INTEREST

Cllr Brickell declared an interest in item 11 Footpath Improvements and Maintenance as a letter that would be discussed was signed by his spouse amongst other people.

#### 5. PUBLIC PARTICIPATION

There were no public present at the meeting.

#### 6. CLERKS REPORT ON ITEMS ARISING FROM PREVIOUS MEETING

The Clerk said that all the items from the previous meeting were on the agenda for discussion with the exception of the Seed project.

#### 7. FORESHORE OWNERSHIP, LAND REGISTRY & COMMONS REGISTRATION

The Chairman said he had contacted a resident in Kea who had carried out a similar exercise who would be able to advise on procedure and would progress this. He had raised this with Restronguet Creek Society and Point Quay Association and had not received any negative feedback.

#### 8. CARNON GATE & CARNON DOWNS ROUNDSABOUTS MAINTENANCE

The Chairman said that we would need to have professional assistance with maintaining the roundabouts and that it had been confirmed that this work could only be done when the road was closed for verge cutting in the Autumn to ensure the safety of those carrying out the work. He had spoken to Truro City Council regarding how they carry out their roundabout maintenance and the possibility of them maintaining our two roundabouts and the cost for this work was

estimated to be in the region of £2000 for one off maintenance but the price would be finalised once the work required had been looked at in detail.

**Carnon Downs roundabout** – it was suggested that we should clear the roundabout so that it was mainly grass and remove the dead and deciduous trees and retain the fir trees and possibly plant additional fir trees to give height but to still ensure good visibility for pedestrians and vehicles.

**Carnon Gate roundabout** – it was suggested to clear the weeds and tidy or remove the self seeded plants/trees and add some additional *Trachycarpus fortunei* palms as those on the roundabout already had survived. The Chairman suggested that the verges that came off the Carnon Gate roundabout also be tidied up to improve the entranceway to Devoran and potentially if we were involved in the Carnon Valley also tidy up the verges on the way down to what was currently the Environment Agency car park.

The issue of roundabout maintenance would be raised with Andy Stevenson from Cornwall Council highways that had been arranged for early May. There were also a number of comments on Facebook regarding the visibility problems for pedestrians crossing by the caravan park and again this issue would be raised at the meeting.

Cllr Hambly-Staite said that he hoped that the roundabout would be landscaped properly and be attractive and that the design would be thought through and not just a bland grassed design.

Cllr Morgan-Lundie left the meeting at 7.40pm.

## **9. F.A.S.T. PROJECT & HIGHWAYS PROJECTS UPDATES**

The Clerk gave the following update.

The dimensions and placement of the flower planters for Forth Coth have been sent to Cormac for inclusion in the legal agreement.

The Devoran 20mph zone is being marked out this week and it was hoped the physical work would be completed very shortly.

The Community Speedwatch now had two sites approved to operate from, one in Carnon Downs and one in Penelewey.

A Joint Highways meeting with Kea Parish Council had recently been held and the minutes had been circulated to all Councillors.

A meeting with Andy Stevenson from Cornwall Council had been arranged and was being held on Tuesday 1st May where the Parish Council would raise their concerns about highways maintenance and how the budget was spent. The Clerk had also emailed Cllr Geoff Brown, the Portfolio Holder for Highways to raise our concerns about the Carnon Downs roundabout with regards to safety and visibility for pedestrians.

The Clerk had circulated a report from the Community Network Area regarding delegated budgets for highways.

Cllr Brickell said he did not understand the inconsistency of where boulders and gravel were allowed on verges and why Cornwall Council enforced this in some areas and not in others and this would be raised at the meeting with Andy Stevenson. It was agreed to put this on the next Access & Amenities Committee agenda for further discussion.

Cllr Brickell raised the issue that some grass verges are cut by Cornwall Council and others are not and he would be interested to know how the verges to be cut by Cornwall Council were decided.

#### **10. WELLBEING WORKING PARTY REPORT**

Cllr Hambly-Staite said there had been a recent meeting of the working group and this has now become quite a wide group, it was suggested that we have a Wellbeing Committee set up and keep the working group as a forum for contributions and as a steering group. The Clerk advised that this could be passed by a resolution at the Annual Meeting of the Parish Council in May. We are continuing to work with Truro City Council and Oliver Sleeman from KCCG. A budget of £10K split £5K for each of the next two years has already been agreed by the Parish Council and there would also be funding from Truro City Council to employ a Community Navigator role and it was hoped there would also be match funding from Kernow Clinical Commissioning Group but this was yet to be confirmed.

Cllr Hambly-Staite had raised awareness of our project with the Chief Executive of Cornwall Council. He had also started drafting a job description for the Community Navigator role which he ran through with the group and it was agreed this accurately reflected the role we were looking to put in place. It was felt that the person would be employed by an organisation which would not be the Parish or Town Council, there was also a discussion regarding the line management of the person and again it was felt this should not fall with one of the Councils.

Cllr Hambly-Staite said we also needed to consider ensuring there was some element of monitoring of the project as he felt this was important for sustainability and future funding. The Chairman felt that we had to have a pilot scheme that was workable elsewhere and that was achievable by other Parish Councils and that the cost of setting this up would not be prohibitive for other councils.

Cllr Hambly-Staite advised that we had received an application to our Your Choice funding scheme for a very interesting project from the Carnon Downs Community Matron which had been deferred for consideration under the Health and Wellbeing fund. This would be for Carnon Downs Surgery patients but only certain clinics could be delivered to Carnon Downs patients due to the way the various health staff were funding. Although it was understood that people from across the parish would be welcome at the social event which would run alongside the clinics. The request for funding would be discussed at the Annual Parish Council meeting in May. Questions regarding the room hire and who would be able to access the sessions had been raised with the Community Matron by the Clerk. The room hire on the Your Choice application was £24 per session, the Clerk would seek clarification on this and if any additional funding had been secured from external sources.

**RESOLUTION: CLLR HAMBLY-STAITTE PROPOSED THAT FULL COUNCIL AMEND THE 2018/19 BUDGET TO INCLUDE AN ADDITIONAL £1K FOR WELLBEING (ON TOP OF THE £5K ALREADY ALLOCATED), SECONDED BY CLLR JOHNSON AND CARRIED UNANIMOUSLY.**

#### **11. FOOTPATH IMPROVEMENTS & MAINTENANCE**

**To consider letter received from member of the public regarding bridleway access for horseriders**

The Chairman said that he would contact a representative of the group who had complained and inspect the paths concerned.

**To consider correspondence from member of the public regarding footpath route at Killaganoon**

The Chairman had visited the resident that had contacted the Parish Council to discuss this query, this was in relation to a question regarding the correct route of the footpath that went through the field at Killaganoon. The landowners had concerns about people letting their dogs off the lead on the footpath as there were chickens and ducks in the field which had been chased by the dogs. The definitive map on Cornwall Council's website shows that the footpath does not actually go through the field but goes through Killaganoon Manor grounds instead, although this was not the path that had been used locally for a number of years. The Chairman would continue his investigations into the issue and respond to the resident who had been in contact regarding the route of the path.

**To consider installation of handrail on footpath at Pill Creek**

Cllr Hambly-Staite was going to speak to the contractor regarding a possible re-design of the new handrail at Pill Creek for the footpath. This had been budgeted for in last years budget but the price obtained was more than had been budgeted (the budget was £300).

**RESOLUTION: CLLR THOMAS PROPOSED THAT THE FULL PARISH COUNCIL BE REQUESTED TO AGREE AN ADDITIONAL £255 BE ALLOCATED TO THIS WORK TO PROVIDE A NEW HANDRAIL, SECONDED BY CLLR JOHNSON AND CARRIED UNANIMOUSLY.**

The Chairman said that he would be working on putting together the members of the Footpath Working Group that had been agreed at the last Parish Council. The Chairman was happy to be part of this group and he asked for another Councillor to be also be part of this as well as members of the public who had expressed an interest. Cllr Hambly-Staite said he would be happy to be part of this group but this would also be raised at the Full Council meeting in case any one else was also interested. Cllr Johnson felt that this group should have a delegated budget to spend on the required improvements.

**RESOLUTION: CLLR JOHNSON PROPOSED THAT FULL COUNCIL AMEND THE 2018/19 BUDGET TO INCLUDE AN ADDITIONAL £2500 FOR FOOTPATH IMPROVEMENTS, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.**

**12. CARNON DOWNS NEW RECREATION AREA & EXISTING PARK IMPROVEMENTS WORKING PARTY**

The Chairman said that himself and the Clerk had met with residents of Pengelly Meadows regarding our provisional plans for the new recreation area and we had taken onboard their concerns regarding elements of the original plan. The idea was to provide a playing field which includes a 5 a side size/walking footpath pitch, a hard standing pathway around the outside of the field, outdoor gym equipment area, basketball hoop, table tennis table and a picnic area with planting, possibly blossom trees. There were some issues with the condition of the field's surface, the drainage was poor and it was not very level, some work would be needed to improve the condition of the field and drainage before work was carried out.

The Chairman said that the Clerk was obtaining up to date prices for the existing park equipment upgrade and works to the new recreation area, it was likely that the Council would be required to top up the S106 funding and possibly also look at applying for lottery funding.

### **13. RISK ASSESSMENTS**

It was agreed defer all the risk assessments items to the next meeting with the exception of Point Quay and Orchard.

The Chairman advised the following actions were required for Point Quay and Orchard:

Picnic benches in the Orchard were in poor condition and would be removed shortly.

The vehicle barrier to the Orchard was in poor condition and the Parish Council would need to replace this. The Chairman would speak to our contractor to obtain a price.

The steps in the Orchard were badly deteriorated and needed replacing. Point Quay Association had asked if we could possibly replace these before the regatta. This would be done to meet this deadline if at all possible.

Two vehicle barriers (which were used as seats) needed to be replaced and a price for this would be sought.

**RESOLUTION: CLLR HAMBLY-STAITTE PROPOSED THAT WE REQUEST FULL COUNCIL APPROVE AN AMOUNT UP TO £2500 FOR ALL THE WORKS IDENTIFIED IN THE RISK ASSESSMENTS AT POINT QUAY & ORCHARD, SECONDED BY CLLR THOMAS AND CARRIED UNANIMOUSLY.**

Signs were needed to be placed by the lifebuoys to contact the Clerk if the lifebuoys were damaged or missing. The Clerk would action this.

The issue of warning signs due to the depth of the water was raised and the Chairman would visit Roundwood Quay to ascertain detail of the warning signs there.

The Point Quay Association (PQA) had some concerns regarding insurance and liability, the Clerk advised that the insurance for the last few years had been in the name of Feock Parish Council and Point Quay Association and she would forward a copy of the policy to the PQA Chairman for information and raise any queries they had with the insurance company.

The Chairman had raised with the PQA the clause in the lease regarding public nuisance and suggested they give consideration as to if they wished to put up any signage up about this. It was noted that the quay was getting popular in the Summer.

There were concerns raised about the speed limit being broken in the creek and the occurrences of this appeared to be increasing. The Chairman would contact the Harbourmaster regarding any buoy signage that was available to remind people of the 5 knot limit.

The Chairman had raised the suggestion of a water refill point at the Quay and also possibly a shower in the Orchard area and the PQA were considering this suggestion.

### **14. DEFIBRILLATOR FOR POINT**

The Clerk had obtained a price for a part-funded BHF defibrillator and would continue to seek the most cost effective price to provide this.

**RESOLUTION: THE CHAIRMAN PROPOSED THAT IT BE RECOMMENDED TO THE FULL COUNCIL THAT A DEFIBRILLATOR BE INSTALLED AT POINT GREEN, SECONDED BY CLLR THOMAS, CARRIED UNANIMOUSLY.**

**15. PLASTIC FREE & LITTER PROJECT**

Cllr Brickell commented that the plastic free projects were now being highlighted constantly on the news. Cllr Brickell said he felt we should have some sort of campaign for the parish to go plastic free. The Chairman felt that we needed a strategy to plan a plastic free campaign. Cllr Johnson would contact Surfers Against Sewage to find out the steps we needed to take to go plastic free.

**16. MARKET STREET SCULPTURE**

The Chairman would be putting the sculpture in place shortly on the plinth in the Market Street garden and it was hoped this would be the start of a series of sculptures in the garden.

**RESOLUTION: THE CHAIRMAN PROPOSED THAT DUE TO TIME CONSTRAINTS THE FOLLOWING ITEMS BE DEFERRED TO THE NEXT ACCESS & AMENITIES COMMITTEE MEETING – TRURO DAY, WEED KILLING CONTRACT, RHODA MARY & HISTORY SIGNAGE, THIS WAS SECONDED BY CLLR JOHNSON AND CARRIED.**

There being no further business the meeting closed at 9.45pm.