

## MEETING NO. 1099

### Minutes of the FEOCK PARISH COUNCIL MEETING held on Tuesday 5<sup>th</sup> May 2015 at The Parish Council Office, Devoran at 7.15pm

Members Present:

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	I MacDonald	B Shankland	C Johnson
	M Kemp	D Kiernander	R Andrew
	C Kemp	L Kerrison	A Hawken
	B Richards		C Blake

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer  
4 members of the public

CHAIRMAN: Councillor M Kemp

#### 1. INTRODUCTION

The Chairman welcomed everyone to the meeting.

#### 2. APOLOGIES

Apologies had been received from Cllr Allen, Chamberlain and Gordon.

The Chairman said we would bring Item 18 Highways issues forward on the agenda as two members of the public had come to the meeting specifically to address the Council on this issue and to listen to the discussion.

#### 3. APPROVAL OF MINUTES OF PREVIOUS MEETING – 7<sup>th</sup> APRIL 2015

**RESOLUTION: CLLR BLAKE PROPOSED THAT THE MINUTES OF THE MEETING HELD ON 7<sup>th</sup> APRIL 2015 AS CIRCULATED BY THE CLERK BE CONFIRMED AS A TRUE RECORD, AND SIGNED BY THE CHAIRMAN. THIS WAS SECONDED BY CLLR KIERNANDER AND WAS CARRIED BY THE MEETING.**

#### 4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

“I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes”

#### 5. PUBLIC PARTICIPATION

The Clerk advised that a resident of Carnon Downs, Leigh Kerrison was at the meeting as he would like to join the Council, filling one of the vacancies (Feock or Devoran). Leigh introduced himself and explained that he was Carnon Downs borne and bread, he had two children both currently at the Pre-School and would like to be involved in the community.

**PROPOSAL: CLLR HAWKEN PROPOSED THAT LEIGH KERRISON BE CO-OPTED TO FILL THE DEVORAN WARD VACANCY, HIS WAS SECONDED BY CLLR ANDREW AND WAS CARRIED UNANIMOUSLY BY THE COUNCIL.**

The Chairman welcomed Leigh Kerrison to the Council. Cllr Kerrison signed the necessary paperwork to allow him to join the Council at the meeting.

A local resident, Sally Brown spoke to the Council regarding organic food and asked the Council to consider whether it was better to grow food organically. Sally explained that she was not a scientist but cared for the environment. Sally had produced a display for the Council to show the seed life cycle and the harm caused by using pesticides.

The Chairman thanked Sally, on behalf of the Council, for her input and the work she had put into the display.

## **6. HIGHWAYS ISSUES**

This item was brought forward on the agenda to allow the two members of the public from Restronguet Creek Society to listen to the discussion and have an input. The Standing Orders were suspended to allow the members of the public to take part in this discussion.

A resident and representative of Restronguet Creek Society, John Bray advised that at their last few meetings there had been discussions regarding safety issues and speeding along the Tram Road by both motorists and cyclists, where there was a 20 mph limit. The problem seems to have got worse lately with Shopping Deliveries and it seemed possibly parents who were late for school. They did not wish to see speed humps or access only restrictions, but feel a possibility would be classifying the road as a Quiet Lane. One of the criteria for this was for the road to be used by less than 1000 vehicles a day.

Cllr Richards said the first thing that needed resolving was the actual traffic volume and speed. It was agreed for the Clerk to request Cormac carry out a traffic and speed survey (Cllr Shankland to identify existing posts the equipment could be fixed to).

### **ACTION: CLERK TO CONTACT CORMAC TO REQUEST TRAFFIC SURVEY IS CARRIED OUT ONCE LOCATION IDENTIFIED**

Cllr Johnson had put together a proposal to incorporate this suggestion as well works to Greenbank Road.

Cllr Johnson proposed that:-

- Alter speed limit throughout Devoran in line with map, make Devoran a 20 mph zone (or reduce 30mph to 20mph as may be less costly).
  - Suggested signage would be at the pinch point, 20mph sign, priority sign and a cyclist sign.
  - Quiet Lane for Tram Road only (below the pub to widening point at Chycoose Beach or from below the pub to access sign at Penpol), take plan to highways for costing.
  - At Greenbank Road, install a pinch point (shown on map) with priority for those going out of the village, those coming into the village have to give way, with a virtual pavement for pedestrians only as shown on the map (on the houses side, not creek-side).
1. Satisfies 100% of residents who have replied
  2. Slows down all traffic, cyclists are as much concern to residents as cars
  3. Helps all pedestrians coming from the bus stop and residents of the terrace coming out of their properties
  4. Mirror to be put on house at bottom of market street to enable people coming down market street to see if anyone coming around the corner (Ben arranging)

The Clerk had spoken to Mylor Parish Council who advised that the pinch points they had installed recently were working well. St Newlyn East advised that their virtual pavement worked well but did need regular repainting.

Cllr Johnson felt that at this time we should concentrate on the first proposal as these were the main safety issues, and not the proposals regarding the creek side work or old A39 path which she felt should be a more long term plan and would benefit from local consultation, details are below.

#### **Greenbank Road, creek-side**

1. Cormac have costed this
2. If for bikes, too much crossing over and cyclists will be slowed by scheme above (pinch point) and lots of cycle ways are on roads
3. Pedestrians cannot share with bikes and is on the wrong side of the road for pedestrians
4. Not clear who owns all this land and would take time to establish this
5. Residents not 100% about this and does not benefit residents on the housing side

#### **Old A39**

1. Road is wide enough at the moment for cyclists to go up there
2. The verge on the right hand side as going up, suggest keep mowed, to enable pedestrians to walk on it
3. Suggest in future hold public consultation as to whether village wants it to be made into a pavement/hard standing

Cllr Shankland had spoken to Cormac today, they advised that if we put in a virtual pavement and this reduced the overall width of the road then we would have to compensate on other side of the road by taking back the verge to maintain the road width. A safety audit may be required and this would be at a cost to the Parish Council. Cllr Shankland would clarify with Cormac if additional work to widen the road would be required if we wished to install a virtual pavement and pinchpoint and the costs for this. It was noted that the vegetation may be encroaching onto the road and there may be tarmac underneath so it could be a case of just cutting back the vegetation.

#### **ACTION: CLLR SHANKLAND TO CONTACT CORMAC**

Cllr Richards commented that if Devoran Boatyard got planning permission for houses then they would more than likely need to widen the entrance and this would affect any works to that side of the road.

**PROPOSAL: CLLR JOHNSON PROPOSED THAT THE COUNCIL AGREE TO INVESTIGATE THE COSTS OF INSTALLING A PINCHPOINT AND VIRTUAL PAVEMENT ON GREENBANK ROAD, A QUIET LANE ON THE TRAM ROAD, AND CHANGE 30MPH TO 20 MPH LIMITS THROUGHOUT DEVORAN, THIS WAS SECONDED BY CLLR RICHARDS AND WAS CARRIED BY THE MEETING WITH 1 ABSTENTION.**

**ACTION: BEN TO CHECK WITH CORMAC RE WIDTH OF ROAD AND IMPACT OF VIRTUAL PAVEMENT ON THIS.**

**PROPOSAL: CLLR KIERNANDER PROPOSED THAT A TRAFFIC SURVEY BE CARRIED OUT DURING TERM TIME ON THE OLD TRAM ROAD, THIS WAS SECONDED BY CLLR MACDONALD AND CARRIED UNANIMOUSLY BY THE MEETING.**

### **Forth Coth, Carnon Downs Parking Issues**

As agreed, Cllr Richards had put cones out on the pavement on Forth Coth, to keep a walkway clear for pedestrians, but still allow parking half on the pavement.

There had been a complaint from one of the Dentists who said he had not been made aware of the plan to do this, however Cllr Kiernander confirmed that he had emailed the week before the cones were put out and the Clerk had spoken to the Dentists Surgery the morning we put the cones out. There had been lots of feedback from residents regarding the cones and Cllr Richards felt it was now time to come up with a more long term solution.

Cllr Richards said that putting bollards onto the edge of the pavement to restrict parking would result in Forth Coth still looking like a main road rather than a village street, it may also encourage more people to park fully on the road and this would cause visibility issues for residents.

The other option would be to use the grass verges from the entrance to Carnon Crescent up to the phone box as a pedestrian walkway, then allow the rest of the pavement to be used for parking with planters up the middle of the pavement to separate the two areas. This would also make it look more like a village centre than a main road.

Cllr Richards requested permission to arrange a public meeting with residents to gauge opinion as to a long term solution to this problem, it was in the parish plan in 2007 to try to make it more like a village. Nothing has been done to the centre of the village since the by-pass opened. Mike suggested also including considering closing off the slip road from the A39 to stop the village being used as a rat run. It was commented that the parking problem is not caused exclusively by the Dentist Surgery, there are also other people who park inconsiderately.

Cllr Richards had spoken to the Methodist Chapel and they were open to the possibility of the Dentist staff parking in the car park to free up space for clients, but this would need further discussion between the Dentist and Chapel.

**PROPOSAL: CLLR C KEMP PROPOSED A PUBLIC MEETING OF RESIDENTS IN CARNON DOWNS TO DISCUSS THE FORTH COTH PARKING ISSUES, AGREED FOR THIS TO BE HELD AT THE START OF THE CARNON DOWNS PARISH COUNCIL MEETING IN JULY WHICH WAS ALREADY BOOKED TO BE HELD IN CARNON DOWNS, THIS WAS SECONDED BY CLLR RICHARDS, AND CARREID BY THE MEETING WITH ONE ABSTENSION.**

The Clerk advised she would speak to Truro City Council regarding splitting the cost of advertising for any resulting Traffic Regulation Orders as this had been suggested as a way to reduce the costs for both Councils.

It was agreed for Clerk to write to Ben Dickinson on behalf of the Parish Council, to thank him for all his work over the last few years.

**ACTION: CLERK TO WRITE TO BEN DICKINSON AND CONTACT TRURO CITY COUNCIL**

### **7. CLERKS UPDATE ON MATTERS ARISING FROM PREVIOUS MEETING**

The Clerk had circulated her report and update prior to the meeting and this is attached to these minutes. It was commented that the issue with the 'boy racers' on the bypass seems to have stopped at present.

### **8. MATTERS FOR REPORT FROM OUTSIDE BODIES**

Cllrs Blake and Johnson had attended the Feock Hall Steering Group meeting to discuss the Albermale Scheme and Hall, this was a positive meeting and it seems that the majority are in

favour of going down the Albermale Scheme route. A Steering Group meeting is being arranged with the Parochial Church Council, however unfortunately at present a date has not yet been able to be agreed. A vote at the Steering Group meeting was in favour of refurbishing the existing hall rather than a full rebuild on the site. The Albermale scheme had not yet been formally agreed but if it was then a charitable trust would need to be formed to manage the hall.

Cllr Johnson and the Clerk had attended a Volunteer Cornwall meeting at Carnon Downs Village Hall regarding Living Well and Loneliness and isolation, especially amongst the older generation.

Cllr Richards had attended a Building Diversity into Planning conference, there was now a very strong move afoot to build in biodiversity by building in wildlife areas into new developments, Cllr Richards said he would like to see this considered in new developments within the Parish.

## 9. CURRENT REPORTS

### Cornwall Council

Cllr Chamberlain had given his apologies.

### Devon and Cornwall Police

PCSO Thomas Care had given his apologies for the meeting and no report had been received.

## 10. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Accounts for payment for April were presented to the Chairman for authorisation and signature, copies had been circulated to all members for their information prior to the meeting.

The Clerk gave the following financial summary.

<b>Total outgoings/accounts to be paid since the last meeting</b>	<b>£4661.09</b>
<b>Total income for April</b>	<b>£52,393.23</b>
Including:-	
Final NPD 10% of grant received £664	
Staples £25 credit note for faulty franking machine cartridge	
Usual rent from Pre-School and small office.	
First instalment of Precept, total of £49,997.24, including £1497.24 Council Tax Support Grant,	
Current account bank balance and reconciliation	£144,058.76 as at 05/05/15
(including £50K bond to be moved out to Cambridge Building Society, £94,058.76 actual balance)	
Sinking fund account balance -	£675.15
Cambridge Easy Access Saver (Reserve a/c) -	£22,451.32
<b>Profit &amp; Loss report to date</b>	
Shows to date for the year 2015/16 for general/working account:-	
Income	£52,915
Expenditure	£5,289
Balance	+£47,626

### External & Internal Audit dates

The Council need to approve the internal audit at the 2nd June meeting as deadline for return to Grant Thornton on 22nd June 2015. Steve Hudson internal auditor visiting next Thursday, 14th May to start the audit.

## **11. LOCAL WARD REPORTS**

### **Feock – Cllr Andrew**

Trolver Hill has recently been surface dressed.

The bridleway sign on at Bridleway no.46 has been removed and is now in the field behind, Cllr Blake has reported this to the Clerk who in turn has reported it to Cornwall Council, they have put this on their list to reinstate.

Cllr M Kemp commented that the road where the Reading Room was has no street name, much like the rest of Feock. Cllr Richards would investigate why this was.

### **Devoran – Cllr Shankland**

The issue with 'boy racers' on the A39 appears to have stopped for the time being.

There were still issues being reported by residents regarding a possible breach of planning on the Devoran Metals site regarding the height of storage containers. The Assistant Clerk was contacting planning enforcement to find out the situation with the investigation.

There were concerns being raised regarding the outline planning application for Devoran Boatyard and also the position of the wall at Quay House, which it was felt was too far into the road and not in the same place as the previous wall.

There were still comments and complaints being made about the burger van sited near to the school regarding parking of users and smells of cooking. The Council would be applying for a license to plant on the verges.

### **ACTION: CLERK TO COMPLETE LICENSING APPLICATION**

Cllr Johnson wished to thank Cllr Shankland for painting the phonebox at the bottom of Market Street, Devoran.

### **Carnon Downs – Cllr MacDonald**

The parking issue on Forth Coth had already been discussed.

The planning application for the Trevince site was still ongoing with a slight amendment to the plans. The neighbour of the park was delighted with the work to trees in the park.

A resident had commented that they were concerned that any of the S106 money from the Trevince development maybe spent outside of Carnon Downs and they felt the money should be spent in the village.

A consultation meeting regarding the future of Carnon Downs, organised by the Lib Dem candidate had been held in the village.

## **12. NEIGHBOURHOOD PLAN REPORT**

Cllr Richard's report had been circulated prior to the meeting and is attached to these minutes.

The Clerk is arranging a meeting with the NDP Environmental Group and Collette Beckham from the AONB team at Cornwall Council. It is hoped within the next few weeks to make satisfactory progress to enable us to move to the public consultation stage.

## **13. REPORT ON PLANNING COMMITTEE MEETING**

Cllr Richard's report had been circulated prior to the meeting and is attached to these minutes.

There had been some minor amendments made to the Trevince planning application, some properties had been changed from semi-detached to detached. The Case Officer did not feel these amendments will hold up the application by more than a week as they are only small amendments.

A further meeting is going to be arranged on the potential development site at Point Road. There was an outline planning application for Devoran Boatyard for 3 dwellings and a site meeting would be held at 9.15am on Friday 8<sup>th</sup> May with the Planning Committee and Devoran ward councillors. The next Planning Committee meeting was on Wednesday 13<sup>th</sup> May.

#### **14. FINANCE & GENERAL PURPOSES COMMITTEE**

Cllr M Kemp advised that no meeting had been held since the last Parish Council and the next meeting of this Committee was on Thursday 28<sup>th</sup> May at 7pm. A contract was being drawn up with Project Manager for the Reading Room project and they have started work on surveying the building. Cllr Richards suggested that a formal pre-application be submitted before putting in the full planning application.

#### **15. ACCESS & AMENITIES COMMITTEE REPORT**

The draft minutes of the last meeting were available on the website and report had been circulated prior to this meeting. Cllr Johnson gave a brief summary of the meeting.

**Devoran Playing Field** – a meeting had been held with residents of St John’s Terrace and Carclew Terrace, no concerns had been raised about the planned new equipment.

**Defibrillators** – The Clerk advised she had been contacted by a local charity who provided on the water first aid cover, they also offer training and have access to a training defibrillator, for a £100 donation they were happy to provide training on the defibrillators at our CPR training sessions (being run by a local volunteer).

**PROPOSAL: CLLR JOHNSON PROPOSED THAT A £100 DONATION BE MADE TO COASTMEDIC, THIS WAS SECONDED BY CLLR C KEMP AND CARRIED UNANIMOUSLY BY THE MEETING.**

#### **16. CARNON GATE ROUNDABOUT REFURBISHMENT**

Cllr Johnson advised that a local landscape designer was drawing up two roundabout designs and producing 3D models which could then be photographed to show to local people and potential sponsors. Cormac would provide the costs of the initial landscaping work and the ongoing annual maintenance work. The Clerk had advertised for sponsors in the newsletter and Parish Magazines, website, Facebook etc.

The Clerk had obtained one quote for cast metal signs to be put on public land to show the Parish Council’s contact details and would try another local company whose details Cllr Kiernander had provided.

It was agreed that the numerous signs at the three parks look very messy and this would be looked at again once we had established the new play equipment and works to the parks so that all the parks could have standardised signage.

Cllr Shankland would paint in the lettering of the engraved No Dogs signage on the gate of Devoran Park.

#### **17. WORK ARISING FROM RISK ASSESSMENTS**

The Clerk had circulated a list of work (together with details of quotations) that had arisen from the Risk Assessments and the Council now needed to consider and prioritise the work.

Retallack Park – the zip wire structure required repair, new weed membrane and safety chippings.

**PROPOSAL: CLLR KIERNANDER PROPOSED THIS WORK TO BE COMPLETED URGENTLY IN ACCORDANCE WITH THE QUOTATION RECEIVED, THIS WAS SECONDED BY CLLR MACDONALD AND CARRIED UNANIMOUSLY.**

At Chycoose Beach the steps down onto the beach needed renewing and a new handrail, at Restronguet Point the fence needed renewing/repair.

**PROPOSAL: CLLR KIERNANDER PROPOSED THAT THE CLERK SEEK THE BEST PRICE FOR THE WORKS TO CHYCOOSE BEACH STEPS AND RESTRONGUET POINT FENCE AND THEN THIS WORK BE CARRIED OUT, THIS WAS SECONDED BY CLLR MACDONALD AND CARRIED UNANIMOUSLY.**

There was a discussion regarding the Access & Amenities Committee's authorisation to spend money on reactive works. Consideration to be given to a budget being put aside for reactive works (up to £1K) that the Access & Amenities Committee had power over. Look at putting in budget for reactive works to A&A and give them some spending power, this to be discussed at the Annual General Meeting and if agreed for the terms of reference to be amended accordingly.

**ACTION: CLERK TO ADD TO AGENDA**

#### **18. DEVORAN PARK PLAY EQUIPMENT CONSULTATION RESULTS & FUNDING UPATE**

The consultation on the style of play equipment had now finished, and Option A (tower system, plus swings) was by far the most popular. The Clerk had applied to Aviva to be put forward for £1000 in a public vote and this money would go towards renovating the existing slide.

The next Cory panel (relating to the access scheme) was being held at the end of July, the Clerk was endeavouring to get two new quotes as unfortunately the original company who had quoted were now unable to deliver the work for us. If she was able to provide two new quotes then Cory would re-consider our application.

Cllr C Kemp said a resident had contacted her to ask if it would be possible to put in a small goal if he made this himself and donated it, it would be pegged down and removable if the space was needed for an event or if there were complaints about it. This was discussed and it was agreed for the goal to be put in for a trial period of 6 months.

**PROPOSAL: CLLR RICHARDS PROPOSED THE GOAL TO BE IN PLACE FOR A 6 MONTH TRIAL PERIOD, SECONDED BY CLLR KIERNANDER AND CARRIED BY THE MEETING WITH 4 ABSTENSIONS.**

#### **19. POINT QUAY ASSOCIATION REPORT**

Cllr Kiernander reported that the idea of a BBQ point being installed in the Orchard had been discussed and the PQA were in favour of this idea. The cost would be in the region of £300.

There was no party after the regatta this year due to time times and the PQA had decided not to take part in the Railway Centenary celebrations due to the trains not running to Point.

The Parish Council's risk assessment had been considered and the suggestion to use anti-slip paint was deemed not suitable. The PQA would be pressure washing the slipway regularly to ensure that it did not become hazardous to users.

The Clerk would obtain a quotation for replacing the vehicle barrier on Point Quay.

**ACTION: CLERK TO OBTAIN QUOTATION**

**20. REQUEST TO USE POINT QUAY FOR REGATTA**

A letter had been received from the Regatta Committee requesting permission to use the Green and Quay for the regatta.

**PROPOSAL: CLLR RICHARDS PROPOSED THE COUNCIL GRANT PERMISSION, THIS WAS SECONDED BY CLLR ANDREW AND CARRIED UNANIMOUSLY.**

**ACTION: CLERK TO CONFIRM TO REGATTA COMMITTEE THAT PERMISSION HAD BEEN GRANTED**

**21. NATIONAL ASSOCIATION OF LOCAL COUNCILS STAR COUNCIL AWARD**

The Clerk advised that the deadline for any nominations was the 30<sup>th</sup> June 2015. The Chairman said he would like to nominate the Clerk and Cllr Johnson would write a nomination for the local transport scheme to be considered for the Small Council Project award. The nominations would be presented at the June Parish Council meeting.

**22. CARNON DOWNS PARK**

The Christians Together group had requested permission to use Carnon Downs park for their annual open air service in June.

**PROPOSAL: CLLR KIERNANDER PROPOSED PERMISSION BE GRANTED, THIS WAS SECONDED BY CLLR JOHNSON AND CARRIED UNANIMOUSLY BY THE MEETING.**

There being no further business the meeting closed at 9.40pm

**DATE OF NEXT MEETINGS:**

**MONDAY 11<sup>TH</sup> MAY 2015, 6.30PM - ANNUAL PARISH & ELECTORS MEETINGS, PARISH COUNCIL OFFICE**

**TUESDAY 2<sup>ND</sup> JUNE 2015, 7.15PM – FULL PARISH COUNCIL MEETING, PARISH COUNCIL OFFICE**

## **Clerks reports on matters arising from previous Parish Council meeting held 7<sup>th</sup> April 2015**

### **General Power Of Competence**

CALC have confirmed that the criteria that is 2/3rds of the total number of Councillors (in our case 14) being elected and sitting on the Council at the time that the Council pass the motion to adopt the General Power of Competence.

### **Community Safety Plan**

An article has been included in the parish news update (copy circulated to Council)

### **Swings & benches to be painted/stained in Retallack Park**

I have asked David Woolcock to go ahead with the work to the swings and basketball net as this has been budgeted for. (The price for the benches is on the list of works further down this report)

### **Boy racers on A39**

I have contacted the Police who are unable to patrol the area until there are a lot of reports to 101 to warrant this, so if anyone experiences these problems they need to ring 101 at the time and report it.

### **Carnon Inn Fencing**

I have recently written to the Carnon Inn regarding this work.

### **Your Choice funding**

All the groups have been contacted and invited to attend the Electors Meeting on Monday 11<sup>th</sup> May to present their projects.

### **Trees on common land at Market Street, Devoran**

I am in the process of submitting the planning application to remove these trees as they are in a conservation area and need to obtain permission (there is no fee).

### **Works and costs arising from Risk Assessments (this relates to Item 16 on the agenda for the meeting on Tuesday 5<sup>th</sup> May)**

I have obtained quotes for various works which are listed below and need to be discussed/agreed by the Council.

1. Complete new fence at Restronguet Point (rustic poles and wire, replace like for like) – £375
2. New steps (x18) and handrail at Chycoose Beach – £1061
3. Repaint metal swing and basket ball frame at Retallack Park - £180 (I have asked the contractor to go ahead as this has been previously agreed and budgeted for).
4. Repaint 4 benches in Retallack Park to cover marks on the surface - £65
5. Replace chippings under Zip Wire in Retallack Park with safety chippings - £1617  
(This including weed killing plants that have grown in play area, new weed membrane and chippings to depth of boarding).
6. Rehang bottom pedestrian gate in Devoran Park and fix self closer - £25
7. Repairs to pedestrian gate and vehicular gate in Carnon Downs Park - £45
8. Tree and brash clearance at Penpol Pond - £60

### **Neighbourhood Plan Update**

Representatives of the Neighbourhood Plan Steering Group met at the end of April with Cornwall Council to try to resolve the issues that Natural England have raised in regards to our draft Neighbourhood Plan regarding aspects of our housing policies and around the river and creek areas which have protection under various legislation, including Area of Outstanding Natural Beauty and World Heritage Site.

Cornwall Council have contracted an Environmental Consultant to establish if Strategic Environmental Assessment and Housing Resource Allocation reports are required for our plan, as suggested by Natural England in our consultation with them, a decision on this is expected early in May. The Steering Group will be working with the AONB with regards to the sensitive settlement edges we have identified in our plan and we will continue to work with Cornwall Council to progress our Neighbourhood Plan to enable the public consultation to be carried out prior to examination. The Truro & Kenwyn Neighbourhood Plan team and others are experiencing similar difficulties with Natural England regarding their plans.

### **Planning Report**

The Planning Sub Committee continue to receive a fair number of applications, minutes of the latest meeting are available from the website and office. Our last agenda contained 2 or 3 applications for sub division of plots and new dwellings which caused some concern. Subsequent to our meeting two of these applications have in fact been withdrawn, Roseland View at Feock and land off the A39 at Wellington Place. Both are now being re-considered for further application.

As we are currently in an interim period where neither our own Neighbourhood Plan nor the Cornwall Local Plan or the old saved Carrick District policies carry a majority weight in planning decisions, we are uncertain on occasions where our priorities should lie and so we have taken the positive decision of considering all planning applications within the draft policies of the Neighbourhood Development Plan. Recent discussions with planning authorities and progress on our neighbourhood plan would indicate that a more stable situation should exist within a few months.

## Report from Amenities & Access Committee meeting 16.4.15

The draft minutes are available on the website

Greenbank Road.

See separate proposal.

### Devoran Playing Field

There has been a meeting of residents of St Johns Terrace and Carclew Terrace (BS and VG to report) regarding the new play equipment.

We have been successful in our bid to be included in the public voting for an Aviva grant for slide improvement for £1000 (nationally the 200 projects with the most votes get a £1000). We now need to get people to vote for us!

We have finally found and met with a company who may wish to give us a price for the rest of the Access work to the field. Confirmation has been received from Cory that we do not need to reapply, but just need to submit up to date quotes for our bid to be considered (Clerk has asked for the next panel meeting date)

### Parking problems on Forth Coth, Carnon Downs

BR to report (on agenda later in meeting)

### Carnon Gate Roundabout Re-design

Two models are being created of the suggested designs and by the end of next week we should have two prices to submit to possible sponsors. The models will be photographed and placed on the website, being much easier to interpret than the present 2D drawings.

The need for sponsors to meet the cost of the ongoing maintenance has been advertised in the Parish Magazines, our newsletter, the website and Facebook page, potential sponsors have been asked to contact Debra.

### Signs for Parish Council land

Debra has written to Leander Architectural for a quote for a basic sign as agreed by AA committee to get an idea of the cost of a good quality sign. Leander have the contract for public signage e.g. National Trust, village signs. This could be used as a guide price. Some information is coming in from insurance companies re signage for the 3 playing fields. It may be advisable to wait until the work at Devoran and Carnon Downs is completed before producing the same design format for all three.

The NO DOGS sign exists at Devoran but just needs to be picked out in white on both green gates. Propose that the Clerk asks our contractor to carry this out. Signage at Feock is unsightly but can remain until work completed on the others.

Advice from Insurance company is to comply with ROSPA guidance. A summary of this is:-

- Legal requirement under Occupiers Liability Act 1957, 1984 to ensure that play areas have correct and adequate signage

- Name of operator of site
- Contact details
- No dogs pictogram
- Where there are overhead cables, 'No kites'
- Where near to a road, there should be 'playground' triangular highways signs
- Any notices regarding age of users should be carefully worded so as not to imply that the area is safe for all users of that age, as this may be affected if a child has mental and physical disabilities. A statement such as 'This area is to be used by children under 8 only' is suggested.

### Risk Assessments

PA has given his apologies for the meeting.

Debra has quotes (prices circulated prior to meeting) for work arising from the Risk Assessments. Debra is keeping a list of all actions/work arising from risk assessments so that this can be managed and a note kept when work has been completed.

### Terms of Reference

The AA committee has a broad brief and much of it covers items which need a range of expenditure. Some clarification on potential 'spending authority' without reference to whole Parish Council / Finance committee is requested. At present the only spending authority the Committee has is to manage the Devoran Park projects.

**Next meeting is on Thursday 21<sup>st</sup> May at 7.00pm in the Parish Council Office.**