

MEETING NO. 1059

Minutes of the FEOCK PARISH COUNCIL MEETING held on Monday 13th January 2014 at Feock Parish Council Offices, Devoran at 7.15pm.

Members Present:

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	C Kemp	D Kiernander	C Blake
	B Richards	V Gordon	E West
	M Kemp (Chair)	B Shankland	C Johnson
	P Allen		R Andrew (Vice Chair)

In Attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer
PCSO Tom Care
Three members of the public in attendance

CHAIRMAN: Councillor M Kemp

1. INTRODUCTION

The Chairman welcomed everyone to the meeting.

2. APOLOGIES

Apologies had been received from Cllr Tim Smithies, Cllr John Langdon and Cllr Steve Chamberlain.

3. MINUTES

Cllr Richards proposed that the minutes of the council meeting held on 3rd December 2013, as circulated, be confirmed as a true record, and signed by the Chairman. This was seconded by Cllr Gordon and was carried by the meeting.

4. DECLARATIONS OF INTEREST

Cllr Andrew made the following declaration of interest statement.

"I (Cllr Andrew) declare an interest in planning matters related either directly or in proximity to my land and property in Feock. For the public record, I am an employee of Cornwall Council working on the Localism Agenda. I have been advised by the Monitoring Officer that as a Parish Councillor I have no personal interest in the Neighbourhood Planning Agenda and related issues. However, if during the course of discussions issues are discussed of which I have a personal involvement it may be appropriate to leave the meeting and take no further part in the debate and for it to be recorded in the minutes"

The Chairman and Cllr C Kemp declared an interest in Item 12 Property Working Party and would not leave the meeting at that time due to the fact that the Market Hall Lease had now been signed. Cllr Gordon declared an interest in Item 12 Property Working Party, she would not leave the room but would not engage in discussion regarding Point Quay.

5. PUBLIC PARTICIPATION

Cllr West wished to raise that the lamp post no.A420 outside of No.18/19 Belmont Terrace, Devoran was faulty.

ACTION: CLERK TO REPORT TO CORNWALL COUNCIL

Robin Snelson from Falmouth Wheels Cycle Club attended the meeting to give a presentation on their initiative to have a cycle path installed on the stretch of road between The Norway Inn and Devoran Gate on the A39. This had come about due to several near misses with vehicles on the stretch of road. An action group has been formed and there is a possible solution that is being investigated of installing a cycle

path/boardwalk over the wall, running alongside the creek. Cllrs Johnson and Allen attended the meeting, together with Cornwall Ramblers and Sustrans.

It was noted that there is currently a consultation on the reduction of the speed limit by the Perran Foundry development, from 40mph to 30mph. Robin said that they wanted to speak to as many organisations as possible to ensure any possible objectives/obstacles were considered and would like the Parish Councils support of the principle of the installation of a cycle way along this stretch of road. Highways and the Environment Agency were the main partners for consultation. The Vice Chairman was concerned about the SSSI designation on parts of the proposed cycle route and land ownership and how this may impact on the proposed scheme.

Cllr Allen said that there was a lot of support shown in the responses from the Neighbourhood Plan questionnaires for a safer cycle path/route.

Cllr Shankland proposed Cllrs Johnson and Allen be delegated to continue to have input into this project on behalf of the Council. This was seconded by Cllr Richards. It was unanimously agreed that the Parish Council were supportive of the principle to install a new cycle route between Devoran Gate and The Norway Inn.

It was proposed by Cllr M Kemp to form a Sustainable Transport Working Group to deal with issues such as cycle paths, footpaths etc. this was seconded by Cllr West.

It was unanimously agreed for the members of the group to be Cllrs Gordon, Shankland, Richards, Allen, Johnson and Andrew. It was agreed that if it was kept as an informal working group, members of the public or other organisations could be co-opted onto the group.

The Chairman thanked Robin Snelson for coming along to the meeting.

6. MATTERS ARISING FROM PREVIOUS MINUTES

Brown Signs

Cllr Shankland advised that there had been no progress on this issue, however Cllr Biscoe was supportive of the Parish Council's views and was taking this forward for us. Our press release was on hold until we had a response from Cllr Biscoe.

S Bend Parking

Cllr Shankland advised that this could be included in the proposed joint Traffic Regulation Order and asked the Clerk to add this to the list of issues.

Dog Waste Bin Locations

The Clerk advised that dog waste bins were located within the Parish as follows, the Vice Chairman requested that these be shown on a map.

Grenna Lane Car Park, Carnon Downs
Footpath Knights Meadow/Smithey Lane, Carnon Downs
Carnon Crescent, Carnon Downs (by Fly Over)
Devoran Quay
Greenbank Road, Devoran
Loe Beach, Feock
Trelissick Gardens x 2
Elm Grove Car Park, Feock
Point Road, Feock
A39 between Playing Place and Carnon Downs.

ACTION: CLERK TO SHOW LOCATIONS OF DOG WASTE BINS ON A MAP

Brambles at Carnon Downs Park

The Clerk advised that the contractor was planning on carrying out this tidying work last week, however unfortunately he had been ill and now planned to carry out this work w/c 20th January.

Traffic Regulation Order Meeting

The Clerk advised that a meeting was arranged for 7pm on Wednesday 22nd January at the Council Offices, with the Chairs and Clerks of Feock, Mylor, Perranarworthal and Kea, together with Cornwall Councillors Chamberlain, Keogh and Martin, Cllr Andrew (Vice Chairman) and Ben Dickinson from County Highways to discuss the possibility of joint traffic regulation orders and the traffic issues within all the parishes. Cllr Shankland suggested someone from the Sustainable Transport Group attend as well, the Vice Chairman suggested that as this was an initial meeting this was not necessary.

7. MATTERS FOR REPORT FROM OUTSIDE BODIES

Cllr Richards had attended a workshop on Planning and Landscaping for Solar/Wind Farms and this was a very useful meeting. New planning guidance had been issued by Cornwall Council and Cllr Richards would discuss this with the Planning Committee.

Cllr Gordon was attending Devoran School Governors meeting this week and asked if there were any issues that the Council would like her to raise. Agreed for Cllr Gordon to raise that the Pre-School had now moved into the Market Hall and that the Governors were welcome to visit the Pre-Schools new premises, also to raise the parking issues around the school.

Cllr Richards reported that there had been one property flooded in Knights Meadow, Carnon Downs during the recent heavy rain. Cllr Richards intended to visit the property, if the flooding was caused by the landowner it was a private matter, if it was caused by a blocked drain then it may be a matter for Highways.

The Vice Chairman requested that this flooding was reported to Cornwall Council for their records.

ACTION: CLERK TO REPORT TO CORNWALL COUNCIL

As previously mentioned, Cllr Allen and Johnson had attended the Falmouth Freewheelers Cycle Club meeting.

8. CURRENT REPORTS

Cornwall Council

There was no report as Cllr Steve Chamberlain had given his apologies.

Devon and Cornwall Police

PCSO Tom Care had provided the Clerk with his full report (attached at Appendix A). There had been 7 crimes, none which impacted on the wider community. Catalytic Converter marking kits were now available from the Parish Offices. There had been very recent reports of boy/girl racers racing between the Carnon Downs and Devoran roundabouts, if this is witnessed it should be reported to the Police on 101.

There had been speed monitoring carried out on Greenbank Road, Devoran and this showed very good observation of the limit, with no one going over 39 mph in the 30 mph limit. Cllr Johnson commented that residents would like pavement along Greenbank Road. Cllr West commented that the parking on the corner of Bissoe Road in Carnon Downs was very dangerous. These issues would be raised at the Traffic Regulation Order meeting. Cllr Allen reported that the road to Point had been flooded again, half way down around the highways drain, this had now been cleared by Highways.

PCSO Tom Care pointed out that the police only dealt with parking obstructions and not parking on yellow lines which was dealt with by Cornwall Council.

The Chairman thanked PCSO Care for attending.

9. FINANCIAL SUMMARY & ACCOUNTS FOR PAYMENT

The Accounts for payment for December were presented to the Chairman for authorisation and signature.

The Clerk gave the following financial summary for the month of December

Total outgoings	£9801.49
Total income	£269.94 VAT refund only, no other income

Current account bank balance - £28,029

Profit & Loss report to date

Shows to date for the year for general/working account:-

Income	£130,820
Expenditure	£104,037
Balance	+£26,783 until end of March 2014

Savings made

As mentioned last month the Clerk was looking to make savings in administration costs, and had re-negotiated our Gas and Electricity contracts, we now had both contracts with the same supplier. Our electricity on our new contract was almost 50% cheaper than the contract we were previously paying. The gas was also now slightly cheaper. When comparing to our last bills, if we had been on the new contract we would have saved £226 on electricity and £17.82 on gas.

The Clerk has negotiated a free monthly rental for our Franking machine, compared to £5+VAT a month (£60+VAT a year) previously being paid. The Clerk has cancelled the monthly IT Support contract which was costing £39.00+VAT a month (£468+VAT a year), as this was not needed on a monthly basis and we could obtain any supported needed on an hourly rate which was approximately the same amount as we were previously paying on a monthly basis.

10. LOCAL WARD REPORTS

Feock – Cllr Andrew

Cllr Andrew reported there had been some minor flooding and tree damage in the recent storms, there were also some trees on the hedge at Retallack Playing Field that appeared to be dead and needed inspecting and if necessary, removing.

ACTION: THE CLERK TO ARRANGE FOR THE TREES TO BE INSPECTED

Carnon Downs – Cllr Allen

Cllr Allen reported that there were no other issues to raise, in addition to those already discussed (flooding in Knights Meadow, flooding on Point Road and the brambles/gorse at Carnon Downs Park).

Devoran – Cllr Kiernander

Cllr Kiernander advised that the bike rack on Greenbank Road was almost finished, he also said that several residents had commented to him how pleased they were that the Pre-School was now occupying the Market Hall. There continued to be issues with parking in the village and it was suggested that parking may be available in the Methodist Chapel on the old area previously used by the Pre-School.

ACTION: AGREED FOR CLLR KIERNANDER TO CONTRACT THE TRUSTEES OF THE METHODIST CHAPEL REGARDING PARKING AND REPORT BACK TO THE COUNCIL

Cllr Johnson had received a complaint from a resident about the poor condition of the Devoran roundabout which was sponsored by Radio Cornwall. There was a discussion regarding the Council adopting both the Carnon Downs and Devoran roundabouts to ensure they were kept in a better condition. The Vice Chairman commented that there were lots of rules around traffic management when maintenance was carried out due

to the fact that the roundabouts were on a dual carriageway, and this needed to be taken into account. Agreed for Cllr Johnson to contact Radio Cornwall regarding the complaint.

ACTION: CLLR JOHNSON TO CONTACT RADIO CORNWALL

There was also a discussion regarding the provision of additional parking on the old A39 leading up to the school, and this would be discussed at the Sustainable Transport Working Group. The Vice Chairman to set up the first meeting of this group and report back to the next full Council meeting.

Cllr C Kemp advised that the Pre-School had written to all residents of Market Street advising them of their traffic management plans to minimise any disruption to them at drop off and pick up times.

11. REPORT ON PLANNING COMMITTEE MEETING

Cllr Richards gave a report on the latest Planning Meeting. The report is attached at Appendix B.

A resident had very recently raised an objection in relation to an application at Little Narabo, Devoran regarding noise which may scare horses on adjacent land, this was not a material planning consider and would not warrant refusal of an application. Cllr Richards had spoken to the resident who had raised the objection.

12. PROPERTY WORKING PARTY

Market Hall Lease

The Market Hall lease had now been completed with Devoran Pre-School and the pre-school had moved in. Cllr Richards had requested 4 companies to quote for putting a fence across the car park, to date only 1 quote had been received and another was required to satisfy our financial regulations. Cllr Richards to contact other companies to seek additional quotes.

Point Quay

Cllr Richards had circulated a report regarding Point Quay with the agenda. Point Quay was insured and we needed to speak to Point Quay Association regarding this. Cllr Richards commented that it was important to ensure we had an up to date asset register and he was currently working on this, the Chairman commented that we should get all our assets re-valued to ensure their values were up to date for insurance. Cllr Richards would speak to the Clerk to progress this work.

It was agreed that it would be a good idea to put in place regular inspections to be completed by the Councillors of all our assets, including footpaths, playing fields, bus shelters etc. and these reports to be passed back to the Clerk for her to action repairs/maintenance as necessary.

It was agreed for Cllr Richards and the Clerk to draw up a list of assets, email to all members for this to be divided between them.

ACTION: CLERK AND CLLR RICHARDS

The Vice Chairman requested a map be produced showing the location of all our assets.

ACTION: CLERK TO PRODUCE A MAP

The Chairman thanked Cllr Richards for all the work he had done on the property issues. Cllr Gordon said that Point Quay Association would also echo this.

13. FINANCE & GENERAL PURPOSES WORKING GROUP

The Chairman advised that the group had met last week to discuss the precept for 2014/15. Another meeting would be arranged before the February Council meeting to draft the budget for 2014/15, to enable a recommendation can be made to the Council. The Chairman would arrange a meeting date.

Once the asset register was up to date, it was envisaged that the Property Working Group would merged into the Finance & General Purposes Group and this would become a Committee, and would meet quarterly.

It was agreed to try to find the owner for the piece of land (old car park) on the right hand side of the old A39 area and see if the Council could take responsibility for it.

The Chairman proposed that the Council agree that we can try to secure ownership of this piece of land. This was seconded by Cllr Allen.

The Vice Chairman also commented that the we should try to ascertain ownership of the wide verge on the right hand side of the old A39 going up to the school, so that we could seek an agency agreement for it and then be responsible for the enhancement and maintenance of this. Cllr Richards would raise this with Katie Jose/Ben Dickinson.

14. NEIGHBOURHOOD PLAN

Cllr Carter had met today with Katie Cooke (Consultant from Co-Design Place), the data entry of the Community Questionnaires had now been completed and this had taken longer than anticipated. It had been agreed to put back the next Steering Group Meeting until Thursday 23rd January to give time for the reports from the Community Questionnaires to be completed. Cornwall Communities Land Trust had been invited to attend the Steering Group meeting to explain how they can help with affordable housing, as it was imperative to the project that a Landowners Meeting was held prior to the Public Exhibitions. There were however strong objections to this from some members of the Steering Group. Cllr Richards and Shankland agreed that the Landowners Meeting had to be held. The public exhibitions had been arranged for the end of February/beginning of March.

Cllr Shankland asked that consideration be given in next years budget for projects that come from the Neighbourhood Plan. Cllr Shankland also asked that the current Parish Plan Review document be reviewed (he would circulate this to all) as this needed to be done as part of the Neighbourhood Plan to establish which current projects would be carried forward into the Neighbourhood Plan Delivery Strategy. These would be recommended by the Steering Group to the Full Council for final approval.

ACTION: CLERK TO ADD TO NEXT COUNCIL MEETING AGENDA

15. DRAINAGE PROBLEM ON FOOTPATH NO.24 CARNON DOWNS

In Cllr Langdon's absence Cllr Allen reported that the drain on the bridge adjacent to Carnon Crescent was blocking quite regularly and Cllr Langdon had cleared this himself on occasions. It was agreed to add this issue to the Sustainable Transport Working Group agenda.

16. FALMOUTH FREEWHEELERS CYCLE GROUP PRESENTATION

This item had been covered in the public participation session of the meeting.

17. PARTICIPATORY BUDGETING

The Vice Chairman had circulated details to those present on Participatory Budgeting which involved getting groups to bid and present their reasons for requesting monetary support/donations from the Council, the residents would then also be able to have their say on which groups/charities were supported. Cornwall Council have done this and it was very successful and an excellent way of engaging residents and community groups. It was suggested that this be run as a pilot for 2014/15. All present felt this was an excellent idea and this would be discussed further by the Finance & General Purposes Working Group.

18. CHANGES TO TRAFFIC MANAGEMENT AT COMMUNITY EVENTS

The Clerk had circulated with the agenda a letter from Cornwall Council regarding the charges being introduced for traffic management and road closures at events.

UNDER THE S100A LOCAL GOVERNMENT ACT 1972 (as amended) MEMBERS OF THE PUBLIC LEFT THE MEETING.

19. FEOCK READING ROOM

Cllr Richards reported that the committee of Feock Reading Room had emailed to say that following their AGM they would be relinquishing the lease at the end of March 2014 as the Snooker Club was closing down.

Miller Commercial had given us advice on the possible rental value (if the building was refurbished) and sale value of the Reading Room. It was currently in the D2 usage category. It needed to be checked if there were any covenants in the deeds regarding the future use of the Reading Room that could affect a sale or rental.

There was a discussion regarding how the money would be spent if the Reading Room was sold. The Vice Chairman suggested that before any decision was made to sell or rent the property, that a public consultation should be held to find out what residents would like to happen to the property.

If any members wished to look around the property they should contact Cllr Richards who would arrange a visit.

The following actions were proposed by the Chairman and seconded by Cllr Richards

1. Clerk to write to Snooker Club to accept relinquishment of lease
2. Clerk to contact Contractor to request start work on removal of detritus from back of Reading Room
3. Cllr Richards to get a report of overall general condition of the building and potential cost of refurbishment

20. PRESS RELEASES

The Chairman said that in future the Finance & General Purposes Group/Committee would deal with press releases.

Those present were happy with the Precept Press Release.

Cllr Shankland would check with the Old Quay Inn that they still wished us to go ahead with the press release regarding the brown tourism signs.

There were changes made to the Market Hall Press Release and the Clerk would circulate these prior to issuing.

ACTION: CLERK TO AMEND MARKET HALL PRESS RELEASE AND CIRCULATE

21. ANY OTHER BUSINESS

Cllr Johnson asked that the item of Meeting Venues be added to the next agenda.

ACTION: CLERK TO ADD TO FEBRUARY AGENDA

There being no further business the meeting closed at 10.15pm.

DATE OF NEXT MEETING: TUESDAY 4TH FEBRUARY 2014, Market Hall, Devoran at 7.15pm.

There were 7 reported crimes within the Parish for December 2013;

1. GT/13/2384 – A male received a caution for calling the emergency services numerous times when their services were not required, this is an offence under the communications act 2003.
2. GT/13/2426 – On Monday 16/12/13 between 10:00 & 14:30 hrs a purple, seated disability frame was stolen from the driveway of a property at Penelewey. A press release was issued and as yet this theft is still undetected and the item is outstanding.
3. GT/13/2448 – Harassment, this relates to an ongoing domestic issue.
4. GT/13/2456 – Theft of a motor vehicle. On Wednesday 18/12/13 at 17:30 hrs a motorcyclist broke down on Bissoe Road, Carnon Downs and on returning to collect the bike at 15:15 hrs the following day the owner realised it had been stolen. The bike is still missing and it is a red Suzuki GSX 125 registration T258KRL.
5. GT/13/2469 – Fraud, this relates to an ongoing investigation by CID.
6. GT/13/2512 – Refers to a complaint relating to Dogs causing minor on no injury under the 1871 act. On 24/12/13 a member of the public was bitten by a dog outside of Spar, Smithy Lane, Carnon Downs. This crime has not been detected officially, however the victim has spoken to the owner of the dog who was extremely apologetic and upset as the offending dog is very old and is overly protective of the puppy that the member of the public went to stroke.
7. GT/13/2533 – Theft from motor vehicle. This relates to the theft of a front number plate, stolen from Trelissick between 23/12/13 and 28/12/13. The screws were still in place and the exact location of the offence may be different.

During December the police received 30 calls from the public within the parish that resulted in logs being created. A large proportion of these calls relate to problems created on the roads in the parish as a result of the showers of rain we experienced during December. So far in 2014 there does not appear to be anything to highlight of major concern. Something very recent though, last night, Sunday 12th January, the police received a call at 22:45 hrs from a resident in Devoran stating that boy/girl racers were racing between Carnon Downs and Devoran roundabout. This is the first call in relation to this kind of anti-social behaviour for some time and unfortunately on this occasion the perpetrators were not located.

Planning determinations for the following applications had been made since the last meeting on 26th November 2013

573	Workshop/Store, Tresithick Lane, Carnon Downs PA13/09484 – Withdrawn
575	22 Belmont Terrace, Devoran PA13/09735 – Conditional approval
579	Trevallion Vean, Trolver Hill, Feock PA13/10258 – Consent granted
580	41 Knights Meadow, Carnon Downs PA13/10133 – Conditional approval
581	9 Dozmere, Feock PA13/09871 – Conditional approval

The following applications were considered and decided as detailed.

587	8 Trevallion Park, Penpol, Feock PA13/10614 - approved
588	Former Feock Parish Council building, Four Turnings, Feock PA13/10589 - approved
589	6 Kelliworth, Feock PA13/11098 - approved
590	Grosse Point, Mount George Road, Feock PA13/10961 – opposed

Planning appeals and enforcements reported to Planning Enforcement

- Derelict property at Old Carnon Hill
- Widening of a bridleway in Devoran
- Tracks in fields on the creek side (Mylor side) opposite the Pandora Inn

The full minutes are available on the website.