

## MEETING NO. 1209

### Minutes of the FEOCK PARISH COUNCIL ACCESS & AMENITIES COMMITTEE MEETING held on Thursday 14<sup>th</sup> June 2018 at the Parish Council Office, Devoran at 7pm

WARDS	CARNON DOWNS	DEVORAN	FEOCK
	P Allen	S Parker	K Hambly-Staite
	R Brickell		

In attendance: Debra Roberts, Parish Clerk & Responsible Finance Officer

CHAIRMAN: Councillor Allen

#### 1. INTRODUCTION

The Chairman welcomed everyone to the meeting.

#### 2. ELECTION OF CHAIR OF ACCESS & AMENITIES COMMITTEE FOR 2018/19

**RESOLUTION: CLLR HAMBLY-STAITTE NOMINATED CLLR ALLEN AS THE CHAIR, SECONDED BY CLLR BRICKELL, CARRIED UNANIMOUSLY.**

#### 3. ELECTION OF VICE CHAIR OF ACCESS & AMENITIES COMMITTEE FOR 2018/19

**RESOLUTION: CLLR BRICKELL NOMINATED CLLR HAMBLY-STAITTE AS VICE CHAIR, SECONDED BY CLLR PARKER AND CARRIED UNANIMOUSLY.**

#### 4. APOLOGIES

There were apologies received from Cllrs Johnson, Thomas and Blake.

#### 5. MINUTES OF THE LAST MEETING

**RESOLUTION: CLLR ALLEN PROPOSED THE MINUTES OF THE MEETING HELD ON 26<sup>TH</sup> APRIL 2018 BE AGREED AS A TRUE AND ACCURATE RECORD AND SIGNED BY THE CHAIRMAN, SECONDED BY CLLR HAMBLY-STAITTE AND CARRIED UNANIMOUSLY.**

#### 6. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 7. PUBLIC PARTICIPATION

There were no members of the public present.

#### 8. CLERKS REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The Clerk advised that all matters were on the agenda tonight.

#### 9. CARNON DOWNS & CARNON GATE ROUNDABOUT MAINTENANCE

Cllr Allen suggested that we put in 3 new trees on the Carnon Downs roundabout in the centre so that the improved sight lines were still kept together with blue sceonosis (California rose).

A meeting was being arranged with Andy Stevenson and Truro City Council to arrange work to be carried out on both roundabouts at each end of the A39 bypass.

#### 10. FAST PROJECT & HIGHWAYS UPDATES

### **Carnon Downs planters**

The Clerk advised that she had ordered 2 planters to go on the pavement outside of the Dentist on Forth Coth. It was suggested the Dentist be contacted to ask if they would be willing to water the planters. Ideally drought tolerant plants would be planted in them.

### **Carnon Downs highways project**

Cllr Allen advised that the yellow lines on Quenchwell Road and Bissoe Road had been consulted on and there were no objections raised. The pavement on the cottages side of Bissoe Road had also been consulted on but there had been feedback from residents that this would impede their parking and there was insufficient room for the pavement, it had now been suggested that the pavement be moved to the other side of the road and be installed on the verges. The Clerk had written to residents on Bissoe Road to advise them of this new suggested position for the pavement and that Cormac would be re-consulting on this again to keep residents up to date. Some comments have been received by the Clerk regarding payments being required to put the pavement on the verges as residents felt these were privately owned. The Clerk had passed these on to Cornwall Council/Cormac for them to deal with.

**RESOLUTION: THE CHAIRMAN PROPOSED THAT WE REQUEST THAT CORMAC/CORNWALL COUNCIL GO AHEAD WITH THE PAINTING OF THE YELLOW LINES ON QUENCHWELL ROAD AND BISSOE ROAD SO THAT THIS WORK WAS NOT HELD UP BY THE RE-CONSULTATION ON THE PAVEMENT, SECONDED BY CLLR HAMBLY-STAITE, CARRIED UNANIMOUSLY BY THE MEETING.**

It was agreed to write to Cllr Alvey with the background and correspondence in relation to the Devoran 20mph zone and to seek assurances that the date we have now been given would be kept too.

### **Community Network Area Highways budget**

It had been agreed at Full Council that we would bid for a moveable flashing speed warning sign and that we would be willing to share this with other parishes. The Clerk would be speaking to the Chacewater Clerk regarding this as she had already been investigating these signs.

## **11. WELLBEING WORKING PARTY UPDATE**

Cllr Hambly-Staite had given an update at the full Parish Council this week and there had been no further significant progress on the joint project with Truro City Council. The Council Chairman and himself had a decision regarding the details of the project and requirements for the employee, it had been agreed to arrange a one off meeting which would include all the funders, NHS Kernow would be the employer, the post would then be advertised and it was to be agreed who would manage the recruitment administration.

This would be advertised online via Truro City Council and Feock Parish Council websites and noticeboards and Cornwall Council's website.

Cllr Hambly-Staite said he would still like to continue with having a Steering Group to meet quarterly, including Peninsular Community Health, the GPs and Truro City Council and Feock Parish Council representatives. There would also be a Community Conference perhaps once a year to meet to include the wider participants in the scheme and have speakers to stimulate discussions. The project would also be monitored and evaluated. A meeting was also being held with Trelissick regarding working with them on the wellbeing project.

## **12. FOOTPATH IMPROVEMENTS & MAINTENANCE UPDATE**

There had been a letter received from a group of horseriders regarding one of the bridleways that goes down from Tresithick down to the Tram Road, our contractor had been asked to cut out the bridleway to make it more accessible for horseriders. There was another issue raised where there were large spikes on the top of the electric fence posts and horseriders had concerns that if there was an accident near to one of the electric fence posts. It was agreed to send on the concerns to the public rights of way team for their comments.

Concerns had also been raised about the visibility on the Bissoe trail where horseriders have to cross the road and the road signs that impeded visibility. Cllr Allen suggested he would speak to the Mineral Tramways Steering Group to ask if these signs could be re-sited.

Cllr Hambly-Staite commented on behalf of Cllr Blake regarding a stile at Harcourt which used to be slate topped and the hand post had rotted off.

Cllr Allen said that he hoped to soon form the Footpath Working Party group to look at issues on footpaths that needed maintenance carried out and stiles would be one of the items looked at by this group. Cllrs Hambly-Staite and Brickell were interested in being involved and Cllr Parker could possibly be involved if this was at weekends.

An issue had been raised by a landowner at Killaganoon regarding the correct route of a footpath and how this was shown on the Definitive map and Cllr Allen has given the parties involved the information we have found out from Cornwall Council on their behalf. Cllr Allen had been looking into this and had checked the Definitive map and found 20 other discrepancies in the parish. These had been raised with Cornwall Council and work on this would continue.

Cllr Allen commented that the landowner at Point Road which had permission for 15 homes had previously suggested that she would be willing to allow a footpath on the land that she still owned to connect up two footways and we would like this to have a hard surface to allow buggy and wheelchair use. This would be done by way of 'dedication' under the Highways Act 1980 Section 30 and this allows a Parish Council to enter into an agreement for dedication of the highway for benefit of the community. This footpath would not be part of the definitive footpath map. This would be a legal agreement between the landowner and the Parish Council. We would need to surface the path and also put up a fence.

**RESOLUTION: CLLR BRICKELL PROPOSED THAT THE COMMITTEE SUPPORT THE PROJECT TO CREATE A NEW FOOTPATH VIA DEDICATION, SECONDED BY CLLR HAMBLY-STAITTE AND CARRIED UNANIMOUSLY.**

## **13. CARNON DOWNS NEW RECREATION AREA & EXISTING PARK IMPROVEMENTS UPDATE**

Cllr Allen reported that the legal land transfer report had now been received and this has raised the issue that we were not able to build on or within 3 metres of the drains that go across the top third of the site. This meant that we had to re-think our plans for the site. We would be querying this condition.

The Clerk had obtained 3 quotations for the new play equipment in Park an Gwarry which was being funded by the S106 money, the Clerk presented these to the Committee and the quotations were discussed.

**RESOLUTION: CLLR HAMBLY-STAITE PROPOSED THAT THE QUOTATION FROM OUTDOOR PLAY PEOPLE BE ACCEPTED, SECONDED BY CLLR PARKER AND CARRIED UNANIMOUSLY.**

It was agreed to bring forward Item 21 Devoran Park Equipment alterations and make this Item 14.

#### **14. DEVORAN PARK EQUIPMENT ALTERATIONS**

The Clerk advised that Outdoor Play People had provided a price for reusing the small slide to be removed from Carnon Downs Park an Gwarry park and install this as part of the tower system in Devoran park and also make a small den/shop play area underneath one of the towers to improve the play content for younger children.

**RESOLUTION: THE CHAIRMAN PROPOSED THAT THE COMMITTEE ACCEPT THE ALTERATIONS QUOTATION AND TAKE THIS AS A RECOMMENDATION TO FULL COUNCIL FOR APPROVAL, SECONDED BY CLLR PARKER AND CARRIED UNANIMOUSLY.**

It was agreed to bring forward Item 22 Retallack Playing Field Covenant and make this Item 15.

#### **15. RETALLACK PLAYING FIELD COVENANT**

Cllr Allen had looked into planning permission requirements for play equipment and development of recreation areas and it was clear that almost any new equipment or pathways/surfacing of the field would require planning permission.

Cllr Allen was satisfied following his research that we would need planning permission for any changes to Retallack Playing Field we may wish to make in the future. Cllr Allen would recommend that the Parish Council seek legal advice on the covenant. This would be put on the next Parish Council agenda for further discussion.

It was agreed for the Clerk to contact Bray Dilks for a quotation for supplying legal advice on this matter so this could be compared to those prices already received.

**RESOLUTION: THE CHAIRMAN PROPOSED THAT IT IS RECOMMENDED TO FULL COUNCIL THAT LEGAL ADVICE BE SOUGHT AND COSTS BUDGETED FOR THIS ON THE COVENANT ISSUE AT RETALLACK PARK, SECONDED BY CLLR BRICKELL AND CARRIED UNANIMOUSLY.**

#### **16. WEED CONTROL CONTRACT**

Cllr Allen suggested that Councillors review the list of weed control previously carried out and add any new areas that needed attention.

It was agreed Councillors would survey the areas as below and feedback to the Clerk.

Feock – Cllr Hambly-Staite

Point and Point Road side of the bypass – Cllr Allen

Carnon Downs, Forth Coth and that side of the bypass – Cllr Brickell

Devoran – Cllr Parker

#### **17. PLASTIC FREE & LITTER PROJECT**

The Clerk had circulated the SAS Toolkit to those on the committee.

**RESOLUTION: CLLR HAMBLY-STAIITE PROPOSED THAT THE COMMITTEE BE CHARGED WITH MANAGING THIS PROJECT AND THIS ITEM BE LOOKED AT AGAIN AT THE NEXT ACCESS & AMENITIES MEETING, SECONDED BY CLLR ALLEN CARRIED UNANIMOUSLY.**

Cllr Hambly-Staite left the meeting at 9.40pm.

#### **18. SIGNS PROJECT**

Cllr Allen said that if anyone has a particular interest in signage to let the Clerk know as a working group needed to be put together. Signs were needed for: Play Areas, Bus Shelters and any land that we manage/own and also historic sites. Rospa has advise on what needs to be included in play area notices. Cllr Parker was happy to take on the play areas.

#### **19. DEVORAN PARK TREE**

The Clerk had arranged for a survey to be carried out of the oak tree on the hedge of the park which concerns had been raised by residents about due to the angle it was leaning at and that it was rooted in the wall. The Tree has been surveyed and tree is safe, some remedial work may be required to the stone hedge.

#### **20. TRURO DAY**

We had been invited to attend Truro Day but it had been decided to decline the offer.

#### **21. SEED FUND**

Due to time constraints the Seed fund would be deferred to the next meeting.

#### **22. RISK ASSESSMENTS**

Due to time constraints the Risk Assessment item would be deferred to the next meeting.

There being no further business the meeting closed at 9.50pm.